

NUECES COUNTY COMMUNITY ACTION AGENCY

101 South Padre Island Drive Corpus Christi, Texas 78405-4102 (361) 883-7201 FAX: (361) 883-9173

Linda R. Carrillo
Chief Executive Officer

TO: NCCAA Board Officers

FROM:  Vic Medina, Chairperson

DATE:  October 7, 2024

SUBJECT: NCCAA Officer Meeting – Tuesday, October 15, 2024

Please be advised that the NCCAA Officers will hold an officer meeting on Tuesday, October 15, 2024 at 5:30 P.M. The meeting will be conducted at the NCCAA Central Administration Office located at 101 South Padre Island Dr., 78405. This information will also be placed on our website www.nccaatx.org for public comments/participation.

Enclosed you will find your agenda for this meeting, please bring it to the meeting. No need to print it, you will receive a hard copy through the USPS. This information will also be placed on our website www.nccaatx.org for public comments/participation.

Should you have questions or if you will be unable to attend the officer meeting, please call and inform Linda R. Carrillo, CEO, at (361) 654-7921 or email linda.carrillo@nccaatx.org. You may also contact Cindy Longoria at (361) 654-7941 or email cynthia.longoria@nccaatx.org. Thank you.

We look forward to seeing you on Tuesday, October 15, 2024. Thank you for your service to our community.

Officer Meeting
Tuesday, October 15, 2024
5:30 p.m.
Meeting Location: 101 South Padre Island Dr.



NCCAA BOARD OF DIRECTORS OFFICER MEETING AGENDA

5:30 PM

October 15, 2024

Meeting Location: 101 South Padre Island Dr.

I. CALL TO ORDER

II. PUBLIC COMMENTS: Presentations limited to three minutes. Complies with H.B. No. 2840.

H.B. 2840 seeks to give the public increased access to the decision-making process by providing for public comment before or during the consideration of each item on the meeting agenda.

II. ITEMS OF BUSINESS

A. Action Items

1. Discussion and Possible Action of the Mutual of America 403(b) NCCAA Retirement Plan Contract Amendment (Partial Plan Termination – when more that 20% of plan participants are terminated in one day.)
.....**Handout**

2. Discussion and Possible Action of the NCCAA 403(b) Thrift Plan Audit. Presentation by Patrick Hall, Park Fowler & Company, PLLC.
.....**Pages 6 – 21**

3. Discussion and Possible Action of the NCCAA 2024 - 2025 Board Committee Assignments.**Pages 22 - 23**

4. Discussion and Possible Action of the November and December Board Calendars. The NCCAA Board of Directors November/December Board Meeting will be on Thursday, November 21, 2024. The Board will be on Holiday Break during the month of December 2024. They will resume their normal meeting schedule in January 2025.....**Page 24**

5. Discussion and Possible Action of the Authorization to Close the Agency Monday, December 23, 2024 – Friday, January 3, 2025 as Paid Holidays. The Agency will resume a normal schedule on Monday, January 6, 2025.....**Page 25**

6. Discussion and Possible Action of the NCCAA Board of Directors Attendance Roster and Attendance Policy. Executive Committee to Review Roster in accordance with the NCCAA By-Laws & Election Code.....**Pages 26 - 31**
CSBG Organizational Standard 5.5 – The organization’s governing board meets in accordance with the frequency and quorum requirements and fills board vacancies as set out in its bylaws.

7. 2024 – 2025 Board Compliance Report.....**Page 32**
 Effective August 25, 2016 - NCCAA Board Approved the Recommendation for Board Compliance Requirements for the Open Meetings Act, Public Information Act, CACFP (Child Adult Care Food Program) and Civil Rights Training. All Board of Directors are required to complete the Civil Rights Training course annually. The course is available online from the Institute of Child Nutrition (TheICN.org). **All board members are required to submit their required documents within 45 days of being seated on the Board. Failure to submit the required documents may result in board termination.**

Board Member Compliance Reports Due:

Board Required Documents – All Members need to sign and submit forms.

Open Meetings Act Training Certificate – All Members are in Compliance

Public Information Act Training Certificate – All Members are in Compliance

CACFP Civil Rights Required Documents Due – All documents submitted, with the exception of signed CACFP forms.

Civil Rights Training Certificate – All Board Members are required to complete the training course and submit their certificate of completion.

B. Informational Items

1. Administration Program Update
 - a. 2024 – 2025 NCCAA Board of Directors Virtual Orientation. The orientation will be held virtually. You may complete your training courses online during December 21, 2024 - January 10, 2025. You will receive additional instructions as soon as plans have been finalized.

2. Birth-to-Five Head Start Program Updates
 - a. Birth-to-Five Head Start Program Last Day Notice....**Page 33**

3. Community Services Program Updates
 - a. Texas Department of Housing and Community Affairs (TDHCA) Letter PY2025 CEAP Service Delivery Plan Accepted.....**Page 34**

6. Monthly Fiscal Reports – September 2024
 - a. Checks \$1,500 - \$4,999.99.....**Page 35**
 - b. Checks \$5,000 and over.....**Page 36**
 - c. Expenditure/Encumbrance Budget Reports.....**Pages 37 - 53**
 - d. Bank Reconciliation**Pages 54 - 64**
 - e. Credit Card Statements.....**Pages 65 - 82**

7. Monthly Financial Reports – September 2024
 - a. Statement of Financial Position as of 09/30/2024.....**Page 83 - 84**
 - b. Statement of Activities 09/01/2024 through 09/30/2024..**Page 85**

8. Certification for CACFP (Child Adult Care Food Program) – All NCCAA Governing Body Members are required to sign a written declaration that they are aware of the organization’s responsibilities and liabilities associated with participation in the CACFP. (IMPORTANT NOTE: All board members are required to submit a copy of their utility bill and driver’s license, along with a signed form. The following board member is required to turn in Certification for CACFP: All Board Members). **All Board of Directors are required to complete the Civil Rights Training course annually. The course is available online from the Institute of Child Nutrition (TheICN.org)**.....**Pages 86 - 88**

9. New Board Member Training – Required by TDHCA – The Texas Department of Housing & Community Affairs is requiring that all NCCAA Board Members complete a training course in Open Meetings and Open Records. You may complete the training on your own using the Texas Attorney General website. Please turn in your Certificate of Course Completion for both trainings as soon as possible. The new board members for 2024 – 2025 are required to turn in course completion certificates: **All Board Members are currently in compliance.**

10. Review the NCCAA Mission Statement, The Promise of Community Action and the NCCAA Pledge.....**Page 89**
CSBG Organizational Standard 4.1 – The governing board has reviewed the organization’s mission statement within the past 5 years and assured that: 1. The mission statement addresses poverty; and 2. The organization’s programs and services are in alignment with the mission.

11. Review the NCCAA By-Laws and Election Code..... **Copy of NCCAA By-Laws & Election Code emailed to All Board Members on October 4, 2024**.....**Page 90**
CSBG Organizational Standard 5.4 – The organization documents that each governing board member has received a copy of the bylaws within the past 2 years.

12. Review the 2024 – 2025 Board of Directors Disclosure of Conflict of Interest.**Page 91**
CSBG Organizational Standard 5.6 – Each governing board member has signed a conflict of interest policy within the past 2 years.

13. Review the 2024 – 2025 Board Member Code of Ethics.....**Page 92**

14. Review the 2024 – 2025 CHDO Board Member Statement.....**Pages 93 - 94**

15. Review the 2024 – 2025 CACFP (Child Adult Care Food Program) Board Member Forms.....**Pages 95 - 96**

16. The following required forms will be distributed to the 2024 – 2025 NCCAA Board members will receive the forms to sign at the October 31, 2024 board meeting. **Each member will be asked to sign and return an acknowledgement of receipt.**
 - a. Review the NCCAA Mission Statement, The Promise of Community Action and the NCCAA Pledge.
 - b. Review the NCCAA By-Laws and Election Code.
 - c. 2024 – 2025 Board of Directors Disclosure of Conflict of Interest.
 - d. 2024 – 2025 Board Member Code of Ethics.
 - e. 2024 – 2025 Board Member CHDO Certification.
 - f. 2024 – 2025 Board Member CACFP Forms.

- 17. Upcoming Board Meetings
October 31, 2024
November 21, 2024
December 2024 – board holiday break – no meetings in December
January 30, 2025

18. NCCAA 2024 - 2025 Board of Directors List.....Page 97

IV. PAST BUSINESS

V. NEW BUSINESS

VI. ADJOURNMENT

The Officers may elect to go into closed session at any time for:

- 1. Consultation between the Board and its attorney.
- 2. Discussion with respect to real property.
- 3. Personnel issues.
- 4. Any matter specifically made confidential by law or regulation.

COMMITTEE MEMBERS (OFFICERS):

Vic Medina, Chairperson

Dr. Nicholas Adame, Vice-Chairperson

Priscilla Quintanilla, Secretary

Aidee Hernandez, Treasurer

Jennifer Garcia, Parliamentarian

**403(b) Thrift Plan for Nueces
County Community Action
Agency**

**Audited Financial Statements
and Supplemental Information**

December 31, 2023

DRAFT



PARK FOWLER & CO.

*Certified Public Accountants & Management Consultants
A Professional Limited Liability Company*

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403(B) THRIFT PLAN FOR NUECES COUNTY COMMUNITY ACTION AGENCY
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December 31, 2023

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DRAFT



PARK FOWLER & CO.

Certified Public Accountants & Management Consultants
A Professional Limited Liability Company

MANAGING PARTNER:
Ronald H. Park, CPA

IN-OFFICE COUNCIL:
Daniel T.A. Cotts, JD, LL.M.

ASSOCIATES:
Clara A. Moreno, CPA
Pamela De La Pena, CPA

INDEPENDENT AUDITOR'S REPORT

To the Board of Directors of the
403(b) Thrift Plan for Nueces County Community Action Agency
Corpus Christi, Texas

Scope and Nature of the ERISA Section 103(a)(3)(C) Audit

We have performed audits of the financial statements of the 403(b) Thrift Plan for Nueces County Community Action Agency, an employee benefit plan subject to the Employee Retirement Income Security Act of 1974 (ERISA), as permitted by ERISA Section 103(a)(3)(C) (ERISA Section 103(a)(3)(C) audit). The financial statements comprise the statements of net assets available for benefits as of December 31, 2023 and 2022, and the related statement of changes in net assets available for benefits for the year ended December 31, 2023, and the related notes to the financial statements.

Management, having determined it is permissible in the circumstances, has elected to have the audits of the 403(b) Thrift Plan for Nueces County Community Action Agency's financial statements performed in accordance with ERISA Section 103(a)(3)(C) pursuant to 29 CFR 2520.103-8 of the Department of Labor's Rules and Regulations for Reporting and Disclosure under ERISA. As permitted by ERISA Section 103(a)(3)(C), our audits need not extend to any statements or information related to assets held for investment of the plan (investment information) by a bank or similar institution or insurance carrier that is regulated, supervised, and subject to periodic examination by a state or federal agency, provided that the statements or information regarding assets so held are prepared and certified to by the bank or similar institution or insurance carrier in accordance with 29 CFR 2520.103-5 of the Department of Labor's Rules and Regulations for Reporting and Disclosure under ERISA (qualified institution).

Management has obtained certifications from a qualified institution as of December 31, 2023 and 2022, and for the year ended December 31, 2023, stating that the certified investment information, as described in Note G to the financial statements, is complete and accurate.

Opinion

In our opinion, based on our audits and on the procedures performed as described in the Auditor's Responsibilities for the Audit of the Financial Statements section:

- The amounts and disclosures in the financial statements referred to above, other than those agreed to or derived from the certified investment information, are presented fairly, in all material respects, in accordance with accounting principles generally accepted in the United States of America.
- The information in the financial statements referred to above related to assets held by and certified to by a qualified institution agrees to, or is derived from, in all material respects, the information prepared and certified by an institution that management determined meets the requirements of ERISA Section 103(a)(3)(C)

Basis for Opinion

We conducted our audits in accordance with auditing standards generally accepted in the United States of America (GAAS). Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of our report.

- 1 -

We are required to be independent of the 403(b) Thrift Plan for Nueces County Community Action Agency to meet our other ethical responsibilities in accordance with the relevant ethical requirements relating to our audits. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our ERISA Section 103(a)(3)(C) audit opinion.

Responsibilities of Management for the Financial Statements

Management is responsible for the preparation and fair presentation of the financial statements in accordance with accounting principles generally accepted in the United States of America, and for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error. Management's election of the ERISA Section 103(a)(3)(C) audit does not affect management's responsibility for the financial statements.

In preparing the financial statements, management is required to evaluate whether there are conditions or events, considered in the aggregate, that raise substantial doubt about of the 403(b) Thrift Plan for Nueces County Community Action Agency's ability to continue as a going concern for one year after the date the financial statements are available to be issued.

Management is also responsible for maintaining a current plan instrument, including all plan amendments; administering the plan; and determining that the plan's transactions that are presented and disclosed in the financial statements are in conformity with the plan's provisions, including maintaining sufficient records with respect to each of the participants, to determine the benefits due or which may become due to such participants.

Auditor's Responsibilities for the Audit of the Financial Statements

Except as described in the Scope and Nature of the ERISA Section 103(a)(3)(C) Audit section of our report, our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with generally accepted auditing standards will always detect a material misstatement when it exists. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Misstatements are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment made by a reasonable user based on the financial statements.

In performing an audit in accordance with generally accepted auditing standards, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the amounts and disclosures in the financial statements.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the 403(b) Thrift Plan for Nueces County Community Action Agency's internal control. Accordingly, no such opinion is expressed.
- Evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements.
- Conclude whether, in our judgment, there are conditions or events, considered in the aggregate, that raise substantial doubt about the 403(b) Thrift Plan for Nueces County Community Action Agency's ability to continue as a going concern for a reasonable period of time.

Our audits did not extend to the certified investment information, except for obtaining and reading the certification, comparing the certified investment information with the related information presented and disclosed in the financial statements, and reading the disclosures relating to the certified investment information to assess whether they are in accordance with the presentation and disclosure requirements of accounting principles generally accepted in the United States of America.

Accordingly, the objective of an ERISA Section 103(a)(3)(C) audit is not to express an opinion about whether the financial statements as a whole are presented fairly, in all material respects, in accordance with accounting principles generally accepted in the United States of America.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit, significant audit findings, and certain internal control-related matters that we identified during the audit.

Supplemental Schedules Required by ERISA

The supplemental schedules listed in the Table of Contents as of or for the year ended December 31, 2023, are presented for purposes of additional analysis and are not a required part of the financial statements but are supplementary information required by the Department of Labor's Rules and Regulations for Reporting and Disclosure under ERISA. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the financial statements. The information included in the supplemental schedules, other than that agreed to or derived from the certified investment information, has been subjected to auditing procedures applied in the audits of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with generally accepted auditing standards. For information included in the supplemental schedules that agreed to or is derived from the certified investment information, we compared such information to the related certified investment information.

In forming our opinion on the supplemental schedules, we evaluated whether the supplemental schedules, other than the information agreed to or derived from the certified investment information, including their form and content, are presented in conformity with the Department of Labor's Rules and Regulations for Reporting and Disclosure under ERISA.

In our opinion:

- The form and content of the supplemental schedules, other than the information in the supplemental schedules that agreed to or is derived from the certified investment information, are presented, in all material respects, in conformity with the Department of Labor's Rules and Regulations for Reporting and Disclosure under ERISA.
- The information in the supplemental schedules related to assets held by and certified to by a qualified institution agrees to, or is derived from, in all material respects, the information prepared and certified by an institution that management determined meets the requirements of ERISA Section 103(a)(3)(C).

Corpus Christi, Texas
October 3, 2024

403(B) THRIFT PLAN FOR NUECES COUNTY COMMUNITY ACTION AGENCY
 STATEMENTS OF NET ASSETS AVAILABLE FOR BENEFITS
 December 31, 2023 and 2022

	<u>2023</u>	<u>2022</u>
ASSETS		
INVESTMENTS		
Investments at Fair Value	5,494,534	5,008,013
Investments at Contract Value	<u>1,200,757</u>	<u>1,397,287</u>
TOTAL INVESTMENTS	6,695,291	6,405,300
RECEIVABLES		
Participant Contributions	8,947	1,427
Employer Contributions	12,654	1,093
Note Receivables from Participants	<u>91,163</u>	<u>51,077</u>
TOTAL RECEIVABLES	<u>112,764</u>	<u>53,597</u>
TOTAL ASSETS	6,808,055	6,458,897
LIABILITIES		
Accrued Expenses	<u>146</u>	<u>97</u>
TOTAL LIABILITIES	<u>146</u>	<u>97</u>
NET ASSETS AVAILABLE FOR BENEFITS	<u>\$ 6,807,909</u>	<u>\$ 6,458,800</u>

See notes to audited financial statements.

403(B) THRIFT PLAN FOR NUECES COUNTY COMMUNITY ACTION AGENCY
 STATEMENT OF CHANGES IN NET ASSETS AVAILABLE FOR BENEFITS
 For The Year Ended December 31, 2023

ADDITIONS

Additions to Net Assets Attributed to:

Investment Income:

Net Appreciation in Fair Value of Investments	\$ 879,175
Interest and Dividends	<u>19,025</u>
	898,200

Interest Income on Notes Receivables from Participants	2,657
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Contributions:

Participants	251,090
Employer	288,220
Rollovers	<u>34,719</u>
	574,029

TOTAL ADDITIONS	1,474,886
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DEDUCTIONS

Deductions From Net Assets Attributed To:

Benefits Paid to Participants	1,123,267
Administrative Expenses	<u>2,510</u>

TOTAL DEDUCTIONS	<u>1,125,777</u>
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NET INCREASE	349,109
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NET ASSETS AVAILABLE FOR BENEFITS

Beginning of Year	<u>6,458,800</u>
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END OF YEAR	<u>\$ 6,807,909</u>
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See notes to audited financial statements.

NOTE A – DESCRIPTION OF THE PLAN

The following description of the 403(b) Thrift Plan for Nueces County Community Action Agency (the “Plan”) is provided for general information purposes. Participants should refer to the Plan agreement for a more complete description of the Plan’s provisions.

General: The Plan is a defined contribution plan covering all employees except nonresident aliens with no U.S. source income and those who are classified or treated as independent contractors, (even if a government agency or court with the jurisdiction determines that such persons re deemed to be employees for any purpose under common-law principles or federal, state, or local law) who meet eligibility requirements detailed in the plan document. As detailed in the plan document, employer matching contributions are not provided under this plan, there is no minimum age requirement or service requirement to make salary reduction contributions to the plan. An employee becomes eligible for employer contributions after turning 18 years of age and one year of service which requires at least 1,000 hours worked by the employee. The Plan is subject to the provisions of the Employee Retirement Income Security Act of 1974 (“ERISA”).

Contributions: In accordance with plan provisions, the employer contributes five percent of base compensation earned during the plan year for qualified participants. Active participants may contribute up to 25% of salary reduction as defined in the plan, not to exceed the maximum dollar amount as set forth by the Internal Revenue Code (“IRC”). Participants who have attained age 50 before the end of the Plan year are eligible to make catch-up contributions. For the years ended December 31, 2023 and 2022, the maximum amount a participant can contribute on a before-tax or after-tax basis during the participant’s taxable year is \$22,500 and \$20,500, respectively, and in accordance with IRC Section 402(g)(3). For the years ended December 31, 2023 and 2022, the participants remitted contributions totaled \$251,090 and \$263,153, respectively.

Participants who have attained the age of 50 before the end of the Plan year are eligible to make catch-up contributions in accordance with and subject to the limitations of, IRC Section 414(v). The maximum catch-up contributions that a participant may defer during the Plan’s year ended December 31, 2023, is \$7,500.

Participants may also contribute amounts representing distributions from other qualified defined benefit or contribution plans. Participants direct the investment of their contributions into interest accumulation accounts or pooled fund accounts. Participants can change the contribution percentage they have previously elected at any time via the Plan’s online portal.

Participant Accounts: Each participant’s account is credited with the participant’s contribution and Plan Sponsor base plan contributions for eligible participants, as well as allocations of the Plan earnings. Allocations are based on participant earnings, account balances, or specific participant transactions, as defined. The benefit to which a participant is entitled is the benefit that can be provided from the participant’s vested account.

Vesting of Benefits: Participants are immediately vested in their own contributions, rollover contributions, basic matching contributions, qualified non-elective contributions, and safe harbor matching contributions. The employer contributions and non-elective contributions account will vest based on years of vesting service, in accordance with the following schedule:

Vesting Schedule	
Years of Service	Percentage
Less than 2 years	0%
2 years	25%
3 years	50%
4 years	75%
5 years or more	100%

NOTE A – DESCRIPTION OF THE PLAN - Continued

Note Receivables from Participants: Participants can borrow from their account a minimum of \$1,000 up to the maximum equal to the lesser of 50 percent of the account value or \$50,000 of their vested account balance. The loans are secured by a portion of the participant's vested amounts in the Interest Accumulation Account and shall bear a reasonable rate of interest as determined by the Plan Administrator based on prevailing interest rates charged by individuals in the business of lending money on loans which would be made under similar circumstances. Principal and interest are paid ratably through payroll deductions. Participants may only have one loan outstanding at any time. As of December 31, 2023 and 2022, the Plan had note receivables from participants of \$91,163 and \$51,077, respectively.

Payment of Benefits: On termination of service due to death, disability, or retirement, a participant may elect to receive either a lump-sum amount equal to the value of the participant's vested interest in his or her account, a partial lump-sum or receive required minimum installments distributions for a period of no more than your assumed life expectancy, but must begin withdrawing funds from his or her account upon attaining age 72. For termination of service due to other reasons, a participant may receive the value of the vested interest in his or her account as a lump-sum distribution.

The Plan provides for participants withdrawals in the event of financial hardship. Financial hardships include the participant's purchase or construction of a primary residence, medical or educational expenses, to prevent eviction or foreclosure of primary residence. The Sponsor must approve hardship withdrawals.

Forfeited Accounts: Forfeitures of terminated participant's nonvested employer contribution accounts are first to be applied to the payment of the Plan's administrative expenses and any excess available to be allocated to the employer contribution accounts of the remaining participants to reduce employer profit sharing and matching contributions. As of December 31, 2023 and 2022, forfeited non-vested accounts totaled \$45,681 and \$27,439. These accounts were used to reduce employer contributions.

Investment Options: Upon enrollment in the Plan, participants may direct investment of their individual accounts among alternative investment funds provided under the Plan. Participants may change their investment elections at any time, as well as transfer existing balance between investment funds. The Plan currently offers various registered mutual funds, which include various target retirement funds and a money market fund. The Plan also offers an interest accumulation discussed in Note D.

NOTE B – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

Basis of Accounting: The Plan's financial statements are prepared using the accrual basis of accounting. Employee contributions are recognized as revenues in the period in which salaries are earned. Employer discretionary contributions are recognized as revenues in the period in which it is determined. Benefit payables are recognized when due and payable in accordance with terms of the Plan.

Use of Estimates: The preparation of financial statements in accordance with accounting principles generally accepted in the United States of America ("GAAP") requires the Plan administrator to make estimates and assumptions that affect certain reported amounts and disclosures. Accordingly, actual results may differ from those estimates.

Note Receivables from Participants: Note receivables from participants are measured at their unpaid principal balance plus any accrued, but unpaid, interest. Interest income is recorded on an accrual basis. Related fees are charged directly to the borrowing participant's accounts. As of December 31, 2023 and 2022, no allowance for credit losses has been recorded. If a participant ceases to make loan repayments and the plan administrator deems the participant loan to be in default, the participant loan balance is reduced, and a benefit payment is recorded based on the terms of the plan document.

NOTE B – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES - Continued

Investments, Valuation, and Income Recognition: Investments held by a defined contribution plan are required to be reported at fair value, except for fully benefit-responsive investment contracts. Fair value is the price that would be received to sell an asset or paid to transfer a liability in an orderly transaction between market participants at the measurement date. See Note C for the discussion of fair value measurements. Purchases and sales of securities are recorded on a trade-date basis. Interest income is recorded on an accrual basis. Dividends are recorded on the ex-dividend date. Net appreciation and depreciation include the Plan's gains and losses on investments bought and sold as well as held during the year. Contract value is the relevant measure for that portion of the net assets available for benefits for a defined contribution plan attributable to fully benefit-responsive investment contracts because contract value is the amount participants normally would receive if they were to initiate permitted transactions under the terms of the Plan.

Excess Contributions Payable: Amounts payable to participants for contributions in excess of amounts allowed by the IRS are recorded as accounts payable, with a corresponding reduction to contributions. The Plan distributes the excess contributions prior to March 15 of the following year. For the years ended December 31, 2023 and 2022, there were no excess contributions.

Payment of Benefits: Benefits paid are recorded when paid and totaled \$1,123,267 and \$1,004,623 for the years ended December 31, 2023 and 2022, respectively.

Expenses: Certain expenses of maintaining the Plan are paid by the Plan, unless otherwise paid directly by the Plan Sponsor. Expenses that are paid by the Plan Sponsor are not included in these financial statements. Fees related to the administration of notes receivable from participants are charged directly to the participant's account and are included in administrative expenses. Investment related expenses are included in net appreciation or depreciation of fair value of investments.

Recently Issued Accounting Pronouncements Not Yet Adopted: Management is not aware of any new accounting pronouncements that have been released, and are not yet effective, which will have a significant impact to its financial position or results of operations in future periods.

Date of Management's Review: Subsequent events were evaluated through October 3, 2024, which is the date the financial statements were available to be issued.

NOTE C – FAIR VALUE MEASUREMENTS

The Plan accounts for certain assets and liabilities at fair value. The hierarchy below lists three levels of fair value based on the extent to which inputs used in measuring fair value are observable in the market. The Plan categorizes each of our fair value measurements in one of these three levels based on the lowest level input that is significant to the fair value measurement in its entirety. These levels are:

- Level 1 – Unadjusted quoted prices available in active markets for identical investments as of the reporting date.
- Level 2 – Observable inputs to the valuation methodology are other than Level 1 inputs, which are either directly or indirectly observable as of the reporting date, and fair value can be determined through the use of models or other valuation methodologies.
- Level 3 – Inputs to the valuation methodology are unobservable inputs in situations where there is little or no market activity for the asset or liability, and the reporting entity makes estimates and assumptions related to the pricing of the asset or liability including assumptions regarding risk.

NOTE C – FAIR VALUE MEASUREMENTS - Continued

The Plan's financial instruments carried at fair value on a recurring basis by the fair value hierarchy levels discussed as of December 31, 2023 and 2022, are as follows:

	2023			
	Plan Assets at Fair Value			
	Level 1	Level 2	Level 3	Total
Money Market Funds	\$ 478			\$ 478
Mutual Funds	5,494,056			5,494,056
Total Investments at Fair Value	\$ 5,494,534			\$ 5,494,534

	2022			
	Plan Assets at Fair Value			
	Level 1	Level 2	Level 3	Total
Money Market Funds	\$ 108			\$ 108
Mutual Funds	5,007,905			5,007,905
Total Investments at Fair Value	\$ 5,008,013			\$ 5,008,013

Shares of money market funds and mutual funds are categorized as Level 1 and are valued at quoted prices that represent the net asset value of shares held by the Plan at year end.

Realized and Unrealized Gains and losses included in changes in net assets available for benefits for the years ended December 31, 2023 and 2022, are reported in net appreciation or depreciation in fair value of investments.

The Plan's policy is to recognize significant transfers between levels at the actual date of the event or circumstances that caused the transfer. For the years ended December 31, 2023 and 2022, there were no transfers in or out of levels 1, 2, or 3.

NOTE D – GUARANTEED INVESTMENT CONTRACT WITH INSURANCE COMPANY

The Plan offers a traditional fully benefit-responsive guaranteed investment contract with Mutual of America Life Insurance Company ("Mutual of America"). The guaranteed investment contract (referred to as the Interest Accumulation Account) offers a fixed rate of return that is periodically set by Mutual of America's Rate Committee and is not subject to fluctuations based on market conditions. The calculation of accrued interest and daily fund balances for the interest accumulation account is performed automatically and run systematically daily. Interest rates for the interest accumulation account used for participant and employer fund balance calculation is based on the rates approved the Mutual of America's Rate Committee.

The guaranteed investment contract is presented on the face of the statement of net assets available for benefits at contract value. Contract value, as reported to the Plan by Mutual of America, represents contributions made under the contract, plus earnings, less participant withdrawals and administrative expenses. Participants may ordinarily direct the withdrawal or transfer of all or a portion of their investment at contract value.

There are no reserves against contract value for credit risk of the contract issuer or otherwise. The contract value of the investment contract at December 31, 2023 and 2022, was \$1,200,757 and 1,397,287, respectively.

NOTE D – GUARANTEED INVESTMENT CONTRACT WITH INSURANCE COMPANY - Continued

Certain events limit the ability of the Plan to transact at contract value with the issuer. Such events may include the following: (1) amendments to the plan documents (including complete or partial plan termination or merger with another plan), (2) changes to Plan's prohibition on competing investment options or deletion of equity wash provisions, (3) bankruptcy of the plan sponsor or other plan sponsor events (for example, divestitures or spin-offs of a subsidiary) that cause a significant withdrawal from the plan, or (4) the failure of the trust to qualify for exemption from federal income taxes or any required prohibited transaction exemption under Employee Retirement Income Security Act of 1974. The plan administrator does not believe that the occurrence of any such value event, which would limit the Plan's ability to transact at contract value with participants, is probable.

NOTE E – PLAN TERMINATION

Although it has not expressed any intent to do so, the Sponsor has the right under the Plan to discontinue its contributions at any time and to terminate the Plan subject to the provisions of ERISA. In the event of termination or complete discontinuance of contributions, participants would become 100% vested in their employer contribution.

NOTE F – TAX STATUS

The Plan has been designed to qualify under Section 403(b) of the Internal Revenue Code (Code). The terms of the Plan have been prepared to conform with the sample language provided by the Internal Revenue Service (IRS) in Revenue Procedure 2007-71. The Plan is required to operate in conformity with the Code to maintain the tax-exempt status for plan participants under Section 403(b). The plan administrator believes that the Plan is currently designed and being operated in compliance with the applicable requirements of the Code and therefore, believes the Plan is qualified and exempt.

Accounting principles generally accepted in the United States of America require the plan administrator to evaluate tax positions taken by the Plan and recognize tax liability for any uncertain position that more likely than not would not be sustained upon examination by the IRS. The Plan is subject to routine audits by tax authorities; however, there are currently no audits for any tax period in progress. The Plan administrator believes the Plan is no longer subject to income tax examinations for years prior to 2019.

NOTE G – INFORMATION PREPARED AND CERTIFIED BY TRUSTEE OF THE PLAN

The following is a summary of the unaudited information regarding the Plan, included in the Plan's financial statements and supplemental schedule that was prepared by or derived from information reported by the Trustee of the Plan. The Plan administrator has obtained certifications from the Trustee that such information is complete and accurate at December 31, 2023 and 2022, as follows:

	2023	2022
Statements of Net Assets Available for Benefits		
Investments at Fair Value	\$ 5,494,534	\$ 5,008,013
Investments at Contract Value	1,200,757	1,397,287
Statement of Changes in Net Assets Available for Benefits		
Net Appreciation in Fair Value of Investments	\$ 879,175	
Interest and Dividends	19,025	
Interest Income on Note Receivables from Participants	2,657	

The Trustee of Plan also certifies all investment balances and investment information in Note C, excluding the classification of investments by level.

NOTE H – RISKS AND UNCERTAINTIES

The Plan invests in multiple investment securities that are exposed to various risks such as interest rate, market and credit risks. Due to the level of risk associated with certain investment securities, it is at least reasonably possible that changes in the values of the investment securities will occur in the near term and that such changes could materially affect participants' account balances and the amounts reported in the Statements of Net Assets Available for Benefits.

NOTE I – PARTY-IN-INTEREST TRANSACTIONS

Net Assets Available for Benefits include Notes Receivable from Participants at December 31, 2023. As a result, these assets and all transactions relating to these assets qualify as party-in-interest transactions. Related loan fees and interest are charged directly to the borrowing participant's account. For the year ended December 31, 2023, related loan fees and interest charged directly to the borrowing participant's account were \$48 and \$2,657, respectively. These party-in-interest transactions are exempt from the prohibited transaction rules of ERISA.

Net Assets Available for Benefits include investments managed by Mutual of America at December 31, 2023 and 2022. As a result, these assets and all transactions relating to these assets qualify as party-in-interest transactions. For the year ended December 31, 2023, fees paid by the Plan to Mutual of America for administrative services totaled \$2,510. These party-in-interest transactions are exempt from the prohibited transaction rules of ERISA.

DRAFT

SUPPLEMENTAL INFORMATION

DRAFT

SCHEDULE OF ASSETS HELD FOR INVESTMENT - FORM 5500, SCHEDULE H, LINE 4f

December 31, 2023

(a) Parties In Interest	(b) Identity of Issuer or Borrower	(c) Description of Investment	(d) Cost	(e) Current Value
	American Century VP Capital Appreciation Fund	Mutual Fund	N/A	\$ 17,121
	American Funds Insurance Series New World Fund	Mutual Fund	N/A	524
	Calvert VP SRI Balanced Portfolio	Mutual Fund	N/A	5,597
	DWS Capital Growth VIP	Mutual Fund	N/A	180,421
	Fidelity VIP Asset Manager Portfolio	Mutual Fund	N/A	22
	Fidelity VIP Contrafund Portfolio	Mutual Fund	N/A	241,501
	Fidelity VIP Equity-Income Portfolio	Mutual Fund	N/A	27
	Fidelity VIP Mid Cap Portfolio	Mutual Fund	N/A	32,417
	Invesco V.I. Main Street Fund	Mutual Fund	N/A	45,658
*	Mutual of America Aggressive Allocation Fund	Mutual Fund	N/A	39,972
*	Mutual of America All America Fund	Mutual Fund	N/A	28
*	Mutual of America Balanced Fund	Mutual Fund	N/A	11,326
*	Mutual of America Clear Passage 2015 Fund	Mutual Fund	N/A	3,325
*	Mutual of America Clear Passage 2020 Fund	Mutual Fund	N/A	10,574
*	Mutual of America Clear Passage 2025 Fund	Mutual Fund	N/A	333,643
*	Mutual of America Clear Passage 2030 Fund	Mutual Fund	N/A	690,689
*	Mutual of America Clear Passage 2035 Fund	Mutual Fund	N/A	1,176,546
*	Mutual of America Clear Passage 2040 Fund	Mutual Fund	N/A	553,441
*	Mutual of America Clear Passage 2045 Fund	Mutual Fund	N/A	890,668
*	Mutual of America Clear Passage 2050 Fund	Mutual Fund	N/A	181,559
*	Mutual of America Clear Passage 2055 Fund	Mutual Fund	N/A	187,325
*	Mutual of America Clear Passage 2060 Fund	Mutual Fund	N/A	145,277
*	Mutual of America Clear Passage 2065 Fund	Mutual Fund	N/A	49,572
*	Mutual of America Conservative Allocation Fund	Mutual Fund	N/A	73,870
*	Mutual of America Core Bond Fund	Mutual Fund	N/A	36,891
*	Mutual of America Equity Index Fund	Mutual Fund	N/A	88,240
*	Mutual of America Interest Accumulation Account	Contract	N/A	1,200,757
*	Mutual of America Intermediate Bond Fund	Mutual Fund	N/A	14,472
*	Mutual of America International Fund	Mutual Fund	N/A	5,673
*	Mutual of America Mid Cap Equity Index Fund	Mutual Fund	N/A	2,274
*	Mutual of America Mid Cap Value Fund	Mutual Fund	N/A	5,850
*	Mutual of America Moderate Allocation Fund	Mutual Fund	N/A	207,372
*	Mutual of America Money Market Fund	Money Market	N/A	478
*	Mutual of America Retirement Income Fund	Mutual Fund	N/A	4,211
*	Mutual of America Small Cap Growth Fund	Mutual Fund	N/A	48,431
*	Mutual of America Small Cap Value Fund	Mutual Fund	N/A	5,564

SCHEDULE OF ASSETS HELD FOR INVESTMENT - FORM 5500, SCHEDULE H, LINE 4i - Continued

December 31, 2023

(a) Parties In Interest	(b) Identity of Issuer or Borrower	(c) Description of Investment	(d) Cost	(e) Current Value
	PIMCO VIT Real Return Portfolio	Mutual Fund	N/A	19
	T. Rowe Price Blue Chip Growth Portfolio	Mutual Fund	N/A	114,906
	Vanguard VIF Diversified Value Portfolio	Mutual Fund	N/A	1,859
	Vanguard VIF International Portfolio	Mutual Fund	N/A	72,176
	Vanguard VIF Real Estate Index Portfolio	Mutual Fund	N/A	13,867
	Vanguard VIF Total Bond Market Index Portfolio	Mutual Fund	N/A	<u>1,148</u>
	Total Investments per Statement of Net Assets Available for Benefits		N/A	6,695,291
	Note Receivable from Participants		4.60% - 5.85%	<u>91,163</u>
	Total Investments per Form 5500			<u>\$ 6,786,454</u>

* Denotes Party-In-Interest

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NUECES COUNTY COMMUNITY ACTION AGENCY

Board of Directors Committee Composition 2024 - 2025

EXECUTIVE COMMITTEE: The Corporation shall have an Executive Committee consisting of not more than nine (Amended Oct. 25 2018) members. The Executive Committee shall include the Chairperson of the Board as its Chairperson as well as all members who are officers of the Corporation and Chairpersons of Standing Committees.

3rd Monday

REPRESENTATIVE OF PUBLIC SECTOR	REPRESENTATIVE OF PRIVATE SECTOR	REPRESENTATIVE OF THE LOW-INCOME SECTOR
VIC MEDINA State Representative Dist. 32 (Todd Hunter) CHAIRPERSON	DR. NICHOLAS L. ADAME LULAC Council #1 VICE CHAIRPERSON	JEAN GASKINS Austin/Zavala Neighborhood Council
AIDEE HERNANDEZ County Commissioner Pct. 2 (Joe A. Gonzalez) TREASURER	VACANT Attorney	MARIA PACHECO United Council of Robstown
PRISCILLA QUINTANILLA County Commissioner Pct. 3 (John Marez) SECRETARY	VACANT	JENNIPHER GARCIA Birth-To-Five Head Start Policy Council PARLIAMENTARIAN

FISCAL AND AUDIT COMMITTEE: The Chairperson of the Board of Directors, with the approval of the Board, shall appoint a Fiscal and Audit Committee to consist of no more than five (5) members. The Committee shall include the Treasurer. **Meets Jointly with the Executive Committee.**

REPRESENTATIVE OF PUBLIC SECTOR	REPRESENTATIVE OF PRIVATE SECTOR	REPRESENTATIVE OF THE LOW-INCOME SECTOR
VIC MEDINA CHAIRPERSON State Representative Dist. 32 (Todd Hunter)	DR. NICHOLAS L. ADAME LULAC Council #1 VICE CHAIRPERSON	JEAN GASKINS Austin/Zavala Neighborhood Council
AIDEE HERNANDEZ County Commissioner Pct. 2 (Joe A. Gonzalez) TREASURER BOD Member with Financial Expertise	VACANT Attorney	JENNIPHER GARCIA Birth-To-Five Head Start Policy Council PARLIAMENTARIAN

NCCAA Board of Directors

Appointees

2024 - 2025

NCCAA Board appointee to the Birth-to-Five Head Start Policy Council is Maria Pacheco and Vic Medina.

NCCAA Board appointee to the Texas Rio Grande Legal Aid, Inc. (term expires: Dec. 31, 2023) is Leonor “Lori” Cortez .

NCCAA Board Member - Financial Expertise – Aidee Hernandez
NCCAA Board Member – Attorney – Vacant as of Oct. 1, 2023
NCCAA Board Member – Educational Expertise – Maria Pacheco

Page 2 of 2 Updated: 10/31/2024

NCCAA BY-LAWS & ELECTION CODE

ARTICLE VII

Committees

Section 7.01. Standing Committees.

There shall be two (2) (Amended 03/30/2017) standing committees appointed by the Chairperson of the Board with the concurrence of the Board: Executive Committee and Fiscal and Audit Committee.

November

2024

NCCAA Board of Directors

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
	<p>Note: Board November & December Meeting on Thursday, November 21, 2024.</p>				1	2
3	4	5	6	7	8	9
10	<p>11 Closed Agency Holiday Veterans' Day</p>	<p>12 5:30 PM Joint Executive & Fiscal/Audit Committee Meeting</p>	13	14	15	16
17	18	19	20	<p>21 5:30 PM NCCAA Board of Directors Meeting</p>	22	23
24	25	26	27	<p>28 Closed Agency Holiday Thanksgiving Day</p>	<p>29 Closed Agency Holiday Thanksgiving</p>	30

December

2024

NCCAA Board of Directors

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
1	2 Note: December Board Holiday Break No Meetings	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17 Last Day for NCCAA Birth-to- Five Head Start Children	18	19	20	21
22	23 Pending Board Approval Agency Holiday	24 Pending Board Approval Agency Holiday	25 Closed Agency Holiday Christmas Day	26 Pending Board Approval Agency Holiday	27 Pending Board Approval Agency Holiday	28
29	30 Pending Board Approval Agency Holiday	31 Pending Board Approval Agency Holiday NCCAA Birth-to- Five Head Start Grant Ends	Jan. 1, 2025 Closed Agency Holiday New Year's Day	Jan. 2, 2025 Pending Board Approval Agency Holiday	Jan. 3, 2025 Pending Board Approval Agency Holiday	

NUECES COUNTY COMMUNITY ACTION AGENCY BY-LAWS

ARTICLE IV Member

Section 4.05. Vacancies.

Vacancies on the Board shall occur whenever any of the following is applicable to any sector of membership:

- A. Failure of a member to attend three unexcused consecutive or four unexcused (Amended 6/28/2018) non-consecutive regularly called meetings of the Board or any Committee to which a member is appointed;
- B. Failure to maintain residence either within Nueces County or within a target area a member represents;
- C. Ceasing to be an elected official or appointed public official currently holding office;
- D. Removal or recall by the constituency the member represents;
- E. Failure or refusal to appoint or select another representative when required to do so in these By-Laws or the Election Code;
- F. Failure to comply with the selection procedures set forth in the Election Code; provided, however, the original designation and any subsequent replacement of members from the public sector shall be done solely by the designating local government official or officials subject to applicable federal rules and regulations;
- G. Resignation, removal, death and cessation of membership in the group one represents or replacement by the membership one represents; and,
- H. Failure of the organization or the representative of the organizations to comply with the Election Code or By-Laws.
- I. Criteria for an Excused absence for Board and Committee Attendance
 1. Out of town on Work-related Business
 2. Out of town on Agency-related Business
 3. Illness (to include immediate family)
 4. Working
 5. Death in Board Member's immediate family

All vacancies in membership shall be filled in the manner prescribed by the Election Code.

NUECES COUNTY COMMUNITY ACTION AGENCY
BOARD OF DIRECTORS MEETING
ATTENDANCE ROSTER
REPRESENTATIVES OF PRIVATE SECTOR (ORGANIZATIONS)
2024 – 2025

NAME	TERM	OCT. 2024	NOV. & DEC. 2024	Jan. 10, 2025 *Board Orientation Virtual	JAN. 2025	FEB. 2025	MAR. 2025	APR. 2025	MAY 2025	JUNE 2025	JULY 2025 Board Summer Break	AUG. 2025	SEPT. 2025 Regular & Annual Meeting
DR. NICHOLAS ADAME (LULAC Council#1) VICE CHAIRPERSON	10/01/2024 – 09/30/2025												
VACANT Rep. of Private Sector		VACANT											
VACANT Rep. of Private Sector		VACANT											
VACANT (Attorney) Rep. of Private Sector		VACANT											

UPDATED: 10/01/2024

* Attendance at the Board Orientation is for informational purposes only. This does not count against board attendance.

NUECES COUNTY COMMUNITY ACTION AGENCY

BOARD OF DIRECTORS MEETING

ATTENDANCE ROSTER

REPRESENTATIVES OF PUBLIC SECTOR (PUBLIC OFFICIALS)

2024 – 2025

NAME	TERM	OCT. 2024	NOV. & DEC. 2024	JAN. 10, 2025 *Board Orientation Virtual	JAN. 2025	FEB. 2025	MAR. 2025	APR. 2025	MAY 2025	JUNE 2025	JULY 2025 Board Summer Break	AUG. 2025	SEPT. 2025 Regular & Annual Meeting
VIC MEDINA (State Representative Dist. 32 Todd Hunter) CHAIRPERSON	10/01/2024 – 09/30/2025												
VACANT (State Representative Dist. 34 Abel Herrero)	10/01/2024 – 09/30/2025	VACANT											
PRISCILLA QUINTANILLA (County Commissioner PCT. 3 John Marez) SECRETARY	10/01/2024 – 09/30/2025												
AIDEE HERNANDEZ (County Commissioner PCT. 2 - Joe A. Gonzalez) TREASURER	10/01/2024 – 09/30/2025												

UPDATE 10/01/2024

* Attendance at the Board Orientation is for informational purposes only. This does not count against board attendance.

**NUECES COUNTY COMMUNITY ACTION AGENCY
 BOARD OF DIRECTORS MEETING
 ATTENDANCE ROSTER
 REPRESENTATIVES OF THE LOW-INCOME SECTOR
 2024 – 2025**

NAME	TERM	OCT. 2024	NOV. & DEC. 2024	JAN. 10, 2025 *Board Orientation Virtual	JAN. 2025	FEB. 2025	MAR. 2025	APR. 2025	MAY 2025	JUNE 2025	JULY 2025 Board Summer Break	AUG. 2025	SEPT. 2025 Regular & Annual Meeting
AMINTA GARCIA (Banquete Neighborhood Council)	10/01/2024 – 09/30/2025												
JEAN GASKINS (Austin/Zavala Neighborhood Council)	10/01/2024 – 09/30/2025												
MARIA PACHECO (United Council of Robstown)	10/01/2024 – 09/30/2025												
JENNIPHER GARCIA (B-5 Head Start Policy Council) To Be Seated 10/31/2024 PARLIAMENTARIAN	11/30/2024 – 09/30/2025	VACANT Waiting on B5HS PC Elections											

* Attendance at the Board Orientation is for informational purposes only. This does not count against board attendance.

DATE: 10/01/2024

NUECES COUNTY COMMUNITY ACTION AGENCY

FISCAL AND AUDIT COMMITTEE

ATTENDANCE ROSTER

2024 - 2025

NAME	OCT. 2024	NOV. 2024	DEC. 2024	JAN. 2025	FEB. 2025	MAR. 2025	APR. 2025	MAY 2025	JUNE 2025	JULY 2025 SUMMER BREAK	AUG. 2025	SEPT. 2025
VIC MEDINA BOARD CHAIRPERSON (State Representative Dist. 32 Todd Hunter)	No Committee Formed		No Meeting Board Holiday Break									
AIDEE HERNANDEZ (County Commissioner Pct. 2 Joe A. Gonzalez) BOARD MEMBER WITH FINANCIAL EXPERTISE TREASURER COMMITTEE CHAIRPERSON	No Committee Formed		No Meeting Board Holiday Break									
DR. NICHOLAS ADAME VICE CHAIRPERSON (LULAC Council #1)	No Committee Formed		No Meeting Board Holiday Break									
JEAN GASKINS (Austin/Zavala Neighborhood Council)	No Committee Formed		No Meeting Board Holiday Break									
JENNIPIER GARCIA (Birth-to-Five Head Start Policy Council) To Be Seated 10/31/2024 BOARD PARLIAMENTARIAN	No Committee Formed		No Meeting Board Holiday Break									
VACANT (Attorney)	No Committee Formed	VACANT	No Meeting Board Holiday Break									

*No Meeting = No Action Items to Present

NUECES COUNTY COMMUNITY ACTION AGENCY EXECUTIVE COMMITTEE ATTENDANCE ROSTER

2024 - 2025

NAME	OCT. 2024	NOV. 2024	DEC. 2024	JANUARY 2025	FEBRUARY 2025	MARCH 2025	APRIL 2025	MAY 2025	JUNE 2025	JULY 2025 SUMMER BREAK	AUGUST 2025	SEPT. 2025
VIC MEDINA CHAIRPERSON (State Representative Dist. 32 Todd Hunter)	Officer Meeting		No Meeting Board Holiday Break							Board Summer Break No Meeting		
DR. NICHOLAS ADAME VICE CHAIRPERSON (LULAC Council #1)	Officer Meeting		No Meeting Board Holiday Break							Board Summer Break No Meeting		
AIDEE HERNANDEZ TREASURER (County Commissioner Pct. 2 Joe A. Gonzalez)	Officer Meeting		No Meeting Board Holiday Break							Board Summer Break No Meeting		
PRISCILLA QUINTANILLA (County Commissioner Pct. 3 John Marez) SECRETARY	Officer Meeting		No Meeting Board Holiday Break							Board Summer Break No Meeting		
JENNIPIER GARCIA PARLIAMENTARIAN (Birth-to-Five Head Start Policy Council) To Be Seated 10/31/2024	Officer Meeting		No Meeting Board Holiday Break							Board Summer Break No Meeting		
JEAN GASKINS (Austin/Zavala Neighborhood Council)	No Committee Formed		No Meeting Board Holiday Break							Board Summer Break No Meeting		
MARIA PACHECO (United Council of Robstown)	No Committee Formed		No Meeting Board Holiday Break							Board Summer Break No Meeting		
REP. OF PRIVATE SECTOR VACANT	No Committee Formed		No Meeting Board Holiday Break							Board Summer Break No Meeting		
REP. OF PRIVATE SECTOR VACANT (Attorney)	No Committee Formed	VACANT	No Meeting Board Holiday Break									

*No Meeting = No Action Items to Present

2024 - 2025

Board Compliance Requirements

Effective August 25, 2016 - NCCAA Board Approved the Recommendation for Board Compliance Requirements for the Open Meetings Act, Public Information Act, CACFP (Child Adult Care Food Program) and Civil Rights Training. All board members are required to submit their required documents within 45 days of being seated on the Board. Failure to submit the required documents may result in board termination.

The following Board Members need to Submit Required Documents for:

Board Required Documents – Signed and Submitted	
Acknowledgement of By-Laws & Election Code Board Member Code of Ethics Board Member Conflict of Interest Mission Statement, Promise of CA, NCCAA Pledge CHDO Board Member Information CACFP Governing Body Member Declaration CACFP Board Member Information	
Date Due	Board Member Name
November 14, 2024	The following Board Members Are Required to Complete the Required Documents: Vic Medina, Dr. Nicholas Adame, Jean Gaskins, Aidee Hernandez, Maria Pacheco, Priscilla Quintanilla, Aminta Garcia and, Jennipher Garcia 2024 – 2025 Board of Directors Received from:

Open Meetings Act Completion Certificate (TDHCA Requirement)	
Date Due	Board Member Name
November 14, 2024	All Board Members are in Compliance

Public Information Act Completion Certificate (TDHCA Requirement)	
Date Due	Board Member Name
November 14, 2024	All Board Members are in Compliance

CACFP (Child Adult Care Food Program Requirement) Signed Form, Copy of Utility Bill, and Copy of Driver's License	
Date Due	Board Member Name
November 14, 2024	Pending Signed Form from: Vic Medina, Dr. Nicholas Adame, Jean Gaskins, Aidee Hernandez, Maria Pacheco, Priscilla Quintanilla, Aminta Garcia and, Jennipher Garcia

Civil Rights Training (CACFP Requirement)	
Date Due	Board Member Name
November 14, 2024	All NCCAA Board Members are required to complete the Civil Rights Training annually. Required from all board members. Pending Completion: Vic Medina, Dr. Nicholas Adame, Jean Gaskins, Aidee Hernandez, Maria Pacheco, Priscilla Quintanilla, Aminta Garcia and, Jennipher Garcia 2024 – 2025 Board of Directors Received from:



Important Announcement

**Nueces County Community
Action Agency
Birth-to-Five Head Start Program
last day of class services
will be
December 17, 2024
12:00 p.m.**



Helping People. Changing Lives.



From: **Madison Lozano** <Madison.Lozano@tdhca.texas.gov>
Date: Mon, Sep 30, 2024 at 12:22 PM
Subject: 2025 SDP Acceptance
To: Linda Carrillo <linda.carrillo@nccaatx.org>, Diana Hernandez <diana.hernandez@nccaatx.org>
Cc: Isela Dove <isela.dove@tdhca.texas.gov>

Dear Nueces Community Action Agency,

In accordance with the Comprehensive Energy Assistance Program (CEAP) contract and 10 TAC §6.306, the Texas Department of Housing and Community Affairs (the Department) is required to secure from each CEAP Subrecipient, prior to expending any funds, a Service Delivery Plan. **The Department has accepted your PY2025 CEAP Service Delivery Plan.** The implementation of your Service Delivery Plan will be evaluated during an onsite monitoring review.

The Department's [CEAP Program Guidance webpage](#), contains tools and guides to assist in efficient and effective use of CEAP funds and serving clients. Subrecipients should utilize this site to assure that changes are made and implemented according to guidance.

If you have any questions, please contact the Department.

Best regards,

Madison Lozano
Program Specialist
Planning, Training and Technical Assistance
Community Affairs Division
Texas Department of Housing and Community Affairs
221 E. 11th Street | Austin, TX 78701
Office: 512.936.7798

About TDHCA

The Texas Department of Housing and Community Affairs is committed to expanding fair housing choice and opportunities for Texans through the administration and funding of affordable housing and homeownership opportunities, weatherization, and community-based services with the help of for-profits, nonprofits, and local governments. For more information about fair housing, funding opportunities, or services in your area, please visit www.tdhca.texas.gov or the [Learn about Fair Housing in Texas](#) page.

Nueces County Community Action Agency
Checks \$1500 - \$4999
Month of September 2024

Check Number	Check Date	Payable To	Amount	Purpose
249053	9/4/2024	Ambit Energy Assistance	\$ 2,000.35	Utility Assistance for 8 clients
EFT	9/4/2024	Capstone Fire & Security	\$ 1,600.00	Fire panel inspections for HS Centers
249057	9/4/2024	Direct Energy	\$ 3,335.73	Utility Assistance for 6 clients
EFT	9/4/2024	Everon LLC	\$ 1,702.57	Repairs to fire alarm at KOTN/Kitchen
EFT	9/4/2024	La Batt Food Service	\$ 1,870.11	To feed birth to five HS, August 2024 Total Food Cost
EFT	9/4/2024	La Batt Food Service	\$ 3,025.49	To feed birth to five HS, August 2024 Total Food Cost
249068	9/4/2024	Reliant Energy	\$ 3,843.25	Utility Assistance for 9 clients
249070	9/4/2024	Stream SPE, LTD	\$ 2,108.44	Utility Assistance for 6 clients
249071	9/4/2024	TXU Energy Assistance Group	\$ 3,595.30	Utility Assistance for 9 clients
249074	9/13/2024	BugPro Inc	\$ 2,380.00	Monthly rodent control; Little Hornet, Central Office, CM, SOH, Navarro
249077	9/13/2024	City of Robstown	\$ 3,570.09	Water Assistance for 10 clients
249084	9/13/2024	Colombican LLC	\$ 3,295.00	Landscape maintenance for HS centers
EFT	9/13/2024	Lower Your Electrical Bill	\$ 3,735.00	Weatherization for 1 client
249091	9/13/2024	Pinnacle Medical Mgmt. Corp.	\$ 2,013.00	TB Test, Physical Capability, Non Dot Physical for New Hires
249168	9/20/2024	Frontier Utilities LLC	\$ 2,319.74	Utility Assistance for 3 clients
EFT	9/20/2024	La Batt Food Service	\$ 1,594.61	To feed birth to five HS, August 2024 Total Non Food Cost
EFT	9/20/2024	La Batt Food Service	\$ 2,884.41	To feed birth to five HS, August 2024 Total Food Cost
249176	9/20/2024	NEC - COOP Energy	\$ 4,839.17	Utility Assistance for 7 clients
EFT	9/20/2024	Ryan Diagnostics Inc.	\$ 2,542.00	Replenish supplies for HS Health
249164	9/20/2024	Trieargle 1, LLC	\$ 1,711.05	Utility Assistance for 3 clients
249206	9/20/2024	Walmart Community BRC	\$ 2,520.46	To feed birth to five HS, August 2024
EFT	9/27/2024	Abila Inc	\$ 2,293.69	Monthly Abila services C01226, October 2024
249208	9/27/2024	ATT	\$ 2,709.67	Office on Hand for HS Centers
249221	9/27/2024	Certified Collision Works, LLC	\$ 1,926.73	Repairs to HS Vehicle
249218	9/27/2024	City of Corpus Christi	\$ 1,701.34	Northwest, Serv: 08/13/24-09/12/24

Nueces County Community Action Agency
Checks \$5000 and over
Month of September 2024

Check Number	Check Date	Payable To	Amount	Purpose
249054	9/4/2024	Bodine-Scott Air Cond. Co. Inc	\$ 8,933.00	AC not cooling at Houston #7 , Heating & Cooling for 2 clients
EFT	9/4/2024	La Batt Food Service	\$ 7,186.98	To feed birth to five HS, August 2024 Total Food Cost
EFT	9/4/2024	La Batt Food Service	\$ 7,739.41	To feed birth to five HS, August 2024 Total Food Cost
EFT	9/4/2024	Lakeshore	\$ 5,515.70	Supplies for HS Classroom
249069	9/4/2024	Sam's Club Direct	\$ 5,202.70	Replenish diapers & supplies for HS
EFT	9/4/2024	Scott Electric Company	\$ 11,760.00	Repairs to AC unit at Soledad HS
EFT	9/13/2024	Child Plus Software	\$ 22,871.00	Annual subscription for Child Plus Software09/30/24-09/30/25
249081	9/13/2024	Direct Energy	\$ 8,649.90	Utility Assistance for 12 clients
249087	9/13/2024	Green Mountain Energy	\$ 24,578.23	Utility Assistance for 35 clients
EFT	9/13/2024	Lower Your Electrical Bill	\$ 7,830.91	Weatherization for 1 client
EFT	9/13/2024	Lower Your Electrical Bill	\$ 9,917.66	Weatherization for 1 client
249089	9/13/2024	NEC - COOP Energy	\$ 8,670.28	Utility Assistance for 12 clients
249090	9/13/2024	Nueces Electric Co-Op	\$ 5,569.34	Utility Assistance for 13 clients
249100	9/13/2024	Reliant Energy	\$ 76,797.59	Utility Assistance for 111 clients
249103	9/13/2024	Stream SPE, LTD	\$ 16,618.91	Utility Assistance for 26 clients
249117	9/13/2024	TXU Energy Assistance Group	\$ 61,810.81	Utility Assistance for 80 clients
249120	9/13/2024	Xerox Business Solutions SW	\$ 5,554.32	Acct NC23:291864, Xerox overage 05/01/24-07/31/24
249163	9/20/2024	City of Robstown	\$183,586.13	Water Assistance for 310 clients
249165	9/20/2024	Direct Energy	\$ 5,037.88	Utility Assistance for 7 clients
249172	9/20/2024	Green Mountain Energy	\$ 22,478.20	Utility Assistance for 33 clients
EFT	9/20/2024	La Batt Food Service	\$ 7,660.94	To feed birth to five HS, August 2024 Total Food Cost
249178	9/20/2024	Nueces Electric Co-Op	\$ 8,007.90	Utility Assistance for 20 clients
249189	9/20/2024	Reliant Energy	\$ 95,191.81	Utility Assistance for 136 clients
249191	9/20/2024	Stream SPE, LTD	\$ 11,727.30	Utility Assistance for 19 clients
249204	9/20/2024	TXU Energy Assistance Group	\$ 65,823.27	Utility Assistance for 86 clients
249227	9/27/2024	Texas Department of Housing	\$ 7,672.50	TDHCA reimburstment refund LIHEAP 81230003884 ADV
EFT	9/27/2024	Texas Mutual Insurance Co.	\$ 38,278.00	Workers Comp Insurance Policy 10/1/24-10/1/25 Q004790589

**NUECES COUNTY COMMUNITY ACTION AGENCY
COMPARATIVE EXPENDITURE/ENCUMBRANCE BUDGET REPORT
MONTH ENDED September 30, 2024**

	ACCOUNT TITLE	REVENUE RECEIVED TO-DATE	CURRENT PERIOD EXPENDITURES	EXPENDITURES TO-DATE	ENCUMBRANCES	TOTAL BUDGETS	BUDGET VARIANCE	PERCENT EXPENDED	AWARD PERIOD PERCENT EXPIRED
01	LOCAL ACCOUNT BUDGET PERIOD: 09/2024 THRU 08/2025		373.97	373.97	0.00	100,000.00	99,626.03	0.37%	8.33%
01B	LOCAL: HOME PROGRAM-RENTAL BUDGET PERIOD: 09/2024 THRU 08/2025		0.00	0.00	0.00	100,000.00	100,000.00	0.00%	8.33%
01R	HEB Donation BUDGET PERIOD: N/A	5,000.00	0.00	0.00	0.00	5,000.00	5,000.00	0.00%	N/A
06L	COMMUNITY SERVICES BLOCK GRANT BUDGET PERIOD: 01/24 THRU 12/2024	48,835.00	33,537.76	82,456.70	274.11	502,876.00	420,145.19	16.45%	75.00%
19B	DOE.BIL BUDGET PERIOD: 07/2023 THRU 06/2025	253,496.51	3,668.54	257,973.17	737.09	942,261.00	683,550.74	27.46%	62.50%
19C	DOE.BIL BUDGET PERIOD: 07/2024 THRU 06/2025	0.00	0.00	0.00	0.00	150,751.00	150,751.00	0.00%	25.00%
27A	L.I.H.E.A.P.-W.A.P. BUDGET PERIOD: 01/2024 THRU 12/2024	52,772.47	2,321.00	55,364.53	12.45	83,039.00	27,662.02	66.69%	75.00%
22	HEAD START PROGRAM Budget Period: 09/2024 Thru 12/2024	275,839.44	504,708.81	504,708.81	55,790.67	4,727,765.00	4,167,265.52	11.86%	25.00%
	INKIND		0.00	0.00		1,196,419.00	1,196,419.00	0.00%	
	PA-22 TOTAL	275,839.44	504,708.81	504,708.81	55,790.67	5,924,184.00	5,363,684.52		
28A	EARLY HEAD START - ITA/CDA PROGRAM Budget Period: 09/2024 Thru 12/2024		32.96	32.96	258.46	39,895.00	39,603.58	0.73%	25.00%
	PA-28A TOTAL		32.96	32.96	258.46	39,895.00	39,603.58		
30	H.S.-ITA/CDA PROGRAM Budget Period: 09/2024 Thru 12/2024		0.00	0.00	211.46	18,015.00	17,803.54	1.17%	25.00%
	PA-30 TOTAL		0.00	0.00	211.46	18,015.00	17,803.54		
40C	NEIGHBORWORKS AMERICA Hurricane Supplies BUDGET PERIOD: N/A	12,500.00	0.00	12,468.28	0.00	12,500.00	31.72	99.75%	N/A
40E	NEIGHBORWORKS AMERICA Pandemic Suppl BUDGET PERIOD: N/A	20,000.00	0.00	19,537.86	0.00	20,000.00	462.14	97.69%	N/A
40G	NEIGHBORWORKS AMERICA Rental Resilience BUDGET PERIOD: N/A	25,000.00	58.20	21,129.70	0.00	25,000.00	3,870.30	84.52%	N/A
40H	NEIGHBORWORKS AMERICA Training BUDGET PERIOD: N/A	14,500.00	0.00	12,457.93	0.00	14,500.00	2,042.07	85.92%	N/A
40I	NEIGHBORWORKS AMERICA Pandemic Recovery BUDGET PERIOD: N/A	20,000.00	0.00	19,952.32	0.00	20,000.00	47.68	99.76%	N/A
40J	NEIGHBORWORKS AMERICA Disaster Kits BUDGET PERIOD: N/A	500.00	0.00	496.84	0.00	500.00	3.16	99.37%	N/A
40L	NEIGHBORWORKS AMERICA Winter Storm URI BUDGET PERIOD: N/A	20,000.00	0.00	19,995.18	0.00	20,000.00	4.82	99.98%	N/A
40M	NEIGHBORWORKS AMERICA Suppl Training BUDGET PERIOD: N/A	11,750.00	0.00	10,310.95	0.00	11,750.00	1,439.05	87.75%	N/A
40N	NEIGHBORWORKS AMERICA _NWA Week BUDGET PERIOD: N/A	3,000.00	0.00	1,865.47	0.00	2,000.00	134.53	93.27%	N/A

41R	NEIGHBORWORKS AMERICA BUDGET PERIOD: N/A	105,000.00	0.00	104,999.93	0.00	105,000.00	0.07	100.00%	N/A
41S	NEIGHBORWORKS AMERICA SIF_Disasters BUDGET PERIOD: N/A	75,000.00	317.03	67,132.64	636.86	75,000.00	7,230.50	90.36%	N/A
41V	NEIGHBORWORKS AMERICA_Rural BUDGET PERIOD: N/A	26,867.00	0.00	26,847.00	0.00	26,867.00	20.00	99.93%	N/A
43	NEIGHBORWORKS AMERICA BUDGET PERIOD: N/A	177,000.00	26,790.34	117,278.87	3,130.35	177,000.00	56,590.78	68.03%	N/A
52	NUECES ELECTRIC COOPERAT BUDGET PERIOD: N/A	38,861.32	0.00	7,538.68	0.00	43,837.00	36,298.32	17.20%	N/A
53A	Green Mountain Energy BUDGET PERIOD: N/A	12,674.43	0.00	12,339.37	0.00	12,673.97	334.60	97.36%	N/A
54	RELIANT ENERGY BUDGET PERIOD: N/A	61,417.09	0.00	40,075.40	0.00	66,416.00	26,340.60	60.34%	N/A
57	CPL-NN6 BUDGET PERIOD: N/A	159,206.61	0.00	154,956.20	0.00	159,956.00	4,999.80	96.87%	N/A
57B	DIRECT ENERGY NNP BUDGET PERIOD: N/A	2,500.00	0.00	1,471.91	0.00	24,500.00	23,028.09	6.01%	N/A
61C	COMPREHENSIVE ENERGY ASSISTANCE PROGRAM BUDGET PERIOD: 01/2024 - 12/2024	1,696,262.61	680,450.44	2,354,483.78	1,100.84	2,806,539.00	450,954.38	83.93%	75.00%
74	CHILD CARE FOOD PROGRAM - HS BUDGET PERIOD: 10/2023 THRU 09/2024	585,843.85	22,059.56	691,104.29	28,731.00	723,508.35	3,673.06	99.49%	100.00%
	TOTAL FUNDS	3,979,665.77	1,274,318.61	4,597,352.74	90,883.29	11,017,149.32	6,328,913.29		
	TOTAL INKIND		0.00	0.00	0.00	1,196,419.00	1,196,419.00		
	GRAND TOTAL	3,979,665.77	\$1,274,318.61	\$4,597,352.74	\$90,883.29	\$12,213,568.32	\$7,525,332.29		

Nueces County Community Action Agency
 Encumbrance Budget - Fiscal Comm Rep 1
 01 - 01 Local Account
 From 9/1/2024 Through 9/30/2024

Account Code	Account Title	Current Period Actual	YTD Actual	YTD Encum.	YTD Budget	YTD Budget Variance
6E	SUPPLIES	0.00	0.00	0.00	500.00	500.00
6F	CONTRACTUAL	0.00	0.00	0.00	71,400.00	71,400.00
6H	OTHER COSTS	373.97	373.97	0.00	28,100.00	27,726.03
	Total 01 - 01 Local Account	373.97	373.97	0.00	100,000.00	99,626.03

Nueces County Community Action Agency
 Encumbrance Budget - Fiscal Comm Rep 1
 01B - 01B Home Program-Rental
 From 9/1/2024 Through 9/30/2024

Account Code	Account Title	Current Period Actual	YTD Actual	YTD Encum.	YTD Budget	YTD Budget Variance
6A	SALARIES	0.00	0.00	0.00	13,623.00	13,623.00
6B	FRINGE BENEFITS	0.00	0.00	0.00	6,465.00	6,465.00
6C	TRAVEL	0.00	0.00	0.00	2,500.00	2,500.00
6E	SUPPLIES	0.00	0.00	0.00	200.00	200.00
6F	CONTRACTUAL	0.00	0.00	0.00	3,500.00	3,500.00
6H	OTHER COSTS	0.00	0.00	0.00	73,712.00	73,712.00
	Total 01B - 01B Home Program-Rental	0.00	0.00	0.00	100,000.00	100,000.00

Nueces County Community Action Agency
 Encumbrance Budget - fiscal Comm Rep 3
 06L - CSBG 1/1/24-12/31/24
 From 9/1/2024 Through 9/30/2024

Account Code	Account Title	Current Period Actual	YTD Actual	YTD Encum.	YTD Budget	YTD Budget Variance
6A	SALARIES	0.00	8,932.68	0.00	217,626.00	208,693.32
6B	FRINGE BENEFITS	0.00	1,148.45	0.00	22,100.00	20,951.55
6C	TRAVEL	113.19	1,343.56	0.00	15,000.00	13,656.44
6D	EQUIPMENT	11,593.22	11,593.22	0.00	0.00	(11,593.22)
6E	SUPPLIES	15.76	120.14	7.75	22,000.00	21,872.11
6F	CONTRACTUAL	0.00	21.91	0.00	3,000.00	2,978.09
6H	OTHER COSTS	21,815.59	59,296.74	266.36	223,150.00	163,586.90
	Total 06L - CSBG 1/1/24-12/31/24	33,537.76	82,456.70	274.11	502,876.00	420,145.19

Nueces County Community Action Agency
 Encumbrance Budget - Fiscal Comm Rep 4
 19B - 2023 DOE_BIL 7/1/23-6/30/25
 From 9/1/2024 Through 9/30/2024

Account Code	Account Title	Current Period Actual	YTD Actual	YTD Encum.	YTD Budget	YTD Budget Variance
6A	SALARIES	911.68	58,751.53	0.00	156,707.00	97,955.47
6B	FRINGE BENEFITS	274.98	9,549.92	0.00	24,216.00	14,666.08
6C	TRAVEL	5.27	6,706.13	0.00	8,000.00	1,293.87
6E	SUPPLIES	2.01	60,689.60	707.13	121,739.00	60,342.27
6F	CONTRACTUAL	0.00	107,662.30	0.00	244,140.00	136,477.70
6H	OTHER COSTS	2,474.60	14,613.69	29.96	387,459.00	372,815.35
	Total 19B - 2023 DOE_BIL 7/1/23-6/30/25	3,668.54	257,973.17	737.09	942,261.00	683,550.74
Report Total		3,668.54	257,973.17	737.09	942,261.00	683,550.74

Nueces County Community Action Agency
 Encumbrance Budget - Fiscal Comm Rep 4
 19C - 2024 DOE_WAP 07/1/24-06/30/25
 From 9/1/2024 Through 9/30/2024

Account Code	Account Title	Current Period Actual	YTD Actual	YTD Encum.	YTD Budget	YTD Budget Variance
6A	SALARIES	0.00	0.00	0.00	20,568.00	20,568.00
6B	FRINGE BENEFITS	0.00	0.00	0.00	9,508.00	9,508.00
6C	TRAVEL	0.00	0.00	0.00	3,800.00	3,800.00
6E	SUPPLIES	0.00	0.00	0.00	32,742.00	32,742.00
6F	CONTRACTUAL	0.00	0.00	0.00	51,321.00	51,321.00
6H	OTHER COSTS	0.00	0.00	0.00	32,812.00	32,812.00
	Total 19C - 2024 DOE_WAP 07/1/24-06/30/25	0.00	0.00	0.00	150,751.00	150,751.00
Report Total		0.00	0.00	0.00	150,751.00	150,751.00

Nueces County Community Action Agency
 Encumbrance Budget - fiscal Comm Rep 3
 27A - LIHEAP 1/1/2024-12/31/2024
 From 9/1/2024 Through 9/30/2024

Account Code	Account Title	Current Period Actual	YTD Actual	YTD Encum.	YTD Budget	YTD Budget Variance
6A	SALARIES	124.32	19,568.88	0.00	16,061.00	(3,507.88)
6B	FRINGE BENEFITS	37.49	3,430.71	0.00	12,665.00	9,234.29
6C	TRAVEL	1.10	646.33	0.00	12.00	(634.33)
6E	SUPPLIES	10.49	11,171.05	0.88	24,241.00	13,069.07
6F	CONTRACTUAL	0.00	15,832.05	0.00	20,632.00	4,799.95
6H	OTHER COSTS	2,147.60	4,715.51	11.57	9,428.00	4,700.92
	Total 27A - LIHEAP 1/1/2024-12/31/...	2,321.00	55,364.53	12.45	83,039.00	27,662.02

Nueces County Community Action Agency
 Encumbrance Budget - Fiscal Comm Rep 1
 22 - 22 Head Start
 From 9/1/2024 Through 9/30/2024

Account Code	Account Title	Current Period Actual	YTD Actual	YTD Encum.	YTD Budget	YTD Budget Variance
6A	SALARIES	187,697.64	187,697.64	0.00	2,962,644.00	2,774,946.36
6B	FRINGE BENEFITS	41,254.16	41,254.16	0.00	515,012.00	473,757.84
6C	TRAVEL	1,199.37	1,199.37	0.00	8,517.00	7,317.63
6E	SUPPLIES	645.74	645.74	12,307.10	486,212.00	473,259.16
6F	CONTRACTUAL	0.00	0.00	1,360.30	278,136.00	276,775.70
6H	OTHER COSTS	273,911.90	273,911.90	42,123.27	477,244.00	161,208.83
6K	INKIND	0.00	0.00	0.00	1,196,419.00	1,196,419.00
	Total 22 - 22 Head Start	504,708.81	504,708.81	55,790.67	5,924,184.00	5,363,684.52

Nueces County Community Action Agency
 Encumbrance Budget - Fiscal Comm Rep 1
 28A - 28A EHS TTA
 From 9/1/2024 Through 9/30/2024

Account Code	Account Title	Current Period Actual	YTD Actual	YTD Encum.	YTD Budget	YTD Budget Variance
6H	OTHER COSTS	32.96	32.96	258.46	39,895.00	39,603.58
	Total 28A - 28A EHS TTA	32.96	32.96	258.46	39,895.00	39,603.58

Nueces County Community Action Agency
 Encumbrance Budget - Fiscal Comm Rep 1
 30 - 30 HS TTA CDA
 From 9/1/2024 Through 9/30/2024

Account Code	Account Title	Current Period Actual	YTD Actual	YTD Encum.	YTD Budget	YTD Budget Variance
6H	OTHER COSTS	0.00	0.00	211.46	18,015.00	17,803.54
	Total 30 - 30 HS TTA CDA	0.00	0.00	211.46	18,015.00	17,803.54
Report Total		504,741.77	504,741.77	56,260.59	5,982,094.00	5,421,091.64

Nueces County Community Action Agency
 Encumbrance Budget - Fiscal Comm Rep 5
 40C - NWA_Hurricane Supplies
 From 9/1/2024 Through 9/30/2024

Account Code	Account Title	Current Period Actual	YTD Actual	YTD Encum.	YTD Budget	YTD Budget Variance
6E	SUPPLIES	0.00	1,792.74	0.00	12,500.00	10,707.26
6H	OTHER COSTS	0.00	10,675.54	0.00	0.00	(10,675.54)
	Total 40C - NWA_Hurricane Supplies	0.00	12,468.28	0.00	12,500.00	31.72

Nueces County Community Action Agency
 Encumbrance Budget - Fiscal Comm Rep 5
 40E - NWA_Pandemic Supplemental
 From 9/1/2024 Through 9/30/2024

Account Code	Account Title	Current Period Actual	YTD Actual	YTD Encum.	YTD Budget	YTD Budget Variance
6D	EQUIPMENT	0.00	9,149.82	0.00	0.00	(9,149.82)
6E	SUPPLIES	0.00	2,789.56	0.00	0.00	(2,789.56)
6F	CONTRACTUAL	0.00	460.00	0.00	0.00	(460.00)
6H	OTHER COSTS	0.00	7,138.48	0.00	20,000.00	12,861.52
	Total 40E - NWA_Pandemic Supplemental	0.00	19,537.86	0.00	20,000.00	462.14

Nueces County Community Action Agency
 Encumbrance Budget - Fiscal Comm Rep 5
 40G - NWA Rental Resilience
 From 9/1/2024 Through 9/30/2024

Account Code	Account Title	Current Period Actual	YTD Actual	YTD Encum.	YTD Budget	YTD Budget Variance
6A	SALARIES	0.00	705.73	0.00	0.00	(705.73)
6B	FRINGE BENEFITS	0.00	128.90	0.00	0.00	(128.90)
6E	SUPPLIES	0.00	1,327.85	0.00	0.00	(1,327.85)
6F	CONTRACTUAL	0.00	0.00	0.00	0.00	0.00
6H	OTHER COSTS	58.20	18,967.22	0.00	25,000.00	6,032.78
	Total 40G - NWA Rental Resilience	58.20	21,129.70	0.00	25,000.00	3,870.30

Nueces County Community Action Agency
 Encumbrance Budget - Fiscal Comm Rep 5
 40H - NWA Training
 From 9/1/2024 Through 9/30/2024

Account Code	Account Title	Current Period Actual	YTD Actual	YTD Encum.	YTD Budget	YTD Budget Variance
6C	TRAVEL	0.00	8,241.43	0.00	5,500.00	(2,741.43)
6H	OTHER COSTS	0.00	4,216.50	0.00	9,000.00	4,783.50
	Total 40H - NWA Training	0.00	12,457.93	0.00	14,500.00	2,042.07

Nueces County Community Action Agency
 Encumbrance Budget - Fiscal Comm Rep 5
 40I - NWA Pandemic Recovery
 From 9/1/2024 Through 9/30/2024

Account Code	Account Title	Current Period Actual	YTD Actual	YTD Encum.	YTD Budget	YTD Budget Variance
6E	SUPPLIES	0.00	6,737.85	0.00	0.00	(6,737.85)
6G	FACILITIES/CONSTRUCTION	0.00	0.00	0.00	0.00	0.00
6H	OTHER COSTS	0.00	13,214.47	0.00	20,000.00	6,785.53
	Total 40I - NWA Pandemic Recovery	0.00	19,952.32	0.00	20,000.00	47.68

Nueces County Community Action Agency
 Encumbrance Budget - Fiscal Comm Rep 5
 40J - NWA Disaster Kits
 From 9/1/2024 Through 9/30/2024

Account Code	Account Title	Current Period Actual	YTD Actual	YTD Encum.	YTD Budget	YTD Budget Variance
6E	SUPPLIES	0.00	496.84	0.00	500.00	3.16
	Total 40J - NWA Disaster Kits	0.00	496.84	0.00	500.00	3.16

Nueces County Community Action Agency
 Encumbrance Budget - Fiscal Comm Rep 5
 40L - NWA_Winter Storm URI
 From 9/1/2024 Through 9/30/2024

Account Code	Account Title	Current Period Actual	YTD Actual	YTD Encum.	YTD Budget	YTD Budget Variance
6E	SUPPLIES	0.00	16.74	0.00	0.00	(16.74)
6H	OTHER COSTS	0.00	19,978.44	0.00	20,000.00	21.56
	Total 40L - NWA_Winter Storm URI	0.00	19,995.18	0.00	20,000.00	4.82

Nueces County Community Action Agency
 Encumbrance Budget - Fiscal Comm Rep 5
 40M - NWA Suppl_Training
 From 9/1/2024 Through 9/30/2024

Account Code	Account Title	Current Period Actual	YTD Actual	YTD Encum.	YTD Budget	YTD Budget Variance
6C	TRAVEL	0.00	6,049.37	0.00	4,750.00	(1,299.37)
6E	SUPPLIES	0.00	77.16	0.00	0.00	(77.16)
6H	OTHER COSTS	0.00	4,184.42	0.00	7,000.00	2,815.58
	Total 40M - NWA Suppl_Training	0.00	10,310.95	0.00	11,750.00	1,439.05

Nueces County Community Action Agency
 Encumbrance Budget - Fiscal Comm Rep 5
 40N - NWA NeighborWorks Week
 From 9/1/2024 Through 9/30/2024

Account Code	Account Title	Current Period Actual	YTD Actual	YTD Encum.	YTD Budget	YTD Budget Variance
6E	SUPPLIES	0.00	248.91	0.00	2,000.00	1,751.09
6H	OTHER COSTS	0.00	1,616.56	0.00	0.00	(1,616.56)
	Total 40N - NWA NeighborWorks Week	0.00	1,865.47	0.00	2,000.00	134.53

Nueces County Community Action Agency
 Encumbrance Budget - Fiscal Comm Rep 5
 41R - 41R_NeighborWorks FY2018
 From 9/1/2024 Through 9/30/2024

Account Code	Account Title	Current Period Actual	YTD Actual	YTD Encum.	YTD Budget	YTD Budget Variance
6A	SALARIES	0.00	36,658.89	0.00	50,000.00	13,341.11
6B	FRINGE BENEFITS	0.00	9,147.12	0.00	11,300.00	2,152.88
6C	TRAVEL	0.00	3,217.30	0.00	5,500.00	2,282.70
6E	SUPPLIES	0.00	2,596.45	0.00	100.00	(2,496.45)
6F	CONTRACTUAL	0.00	3,877.53	0.00	2,000.00	(1,877.53)
6G	FACILITIES/CONSTRUCTION	0.00	0.00	0.00	0.00	0.00
6H	OTHER COSTS	0.00	49,502.64	0.00	36,100.00	(13,402.64)
	Total 41R - 41R_Neighbor... FY2018	0.00	104,999.93	0.00	105,000.00	0.07

Nueces County Community Action Agency
 Encumbrance Budget - Fiscal Comm Rep 5
 41S - NWA_SIF
 From 9/1/2024 Through 9/30/2024

Account Code	Account Title	Current Period Actual	YTD Actual	YTD Encum.	YTD Budget	YTD Budget Variance
6D	EQUIPMENT	0.00	16,671.92	0.00	0.00	(16,671.92)
6E	SUPPLIES	0.00	788.50	0.00	0.00	(788.50)
6F	CONTRACTUAL	0.00	1,785.25	0.00	75,000.00	73,214.75
6H	OTHER COSTS	317.03	47,886.97	636.86	0.00	(48,523.83)
	Total 41S - NWA_SIF	317.03	67,132.64	636.86	75,000.00	7,230.50

Nueces County Community Action Agency
 Encumbrance Budget - Fiscal Comm Rep 5
 41V - NWA_Rural
 From 9/1/2024 Through 9/30/2024

Account Code	Account Title	Current Period Actual	YTD Actual	YTD Encum.	YTD Budget	YTD Budget Variance
6D	EQUIPMENT	0.00	15,487.14	0.00	0.00	(15,487.14)
6E	SUPPLIES	0.00	550.00	0.00	0.00	(550.00)
6F	CONTRACTUAL	0.00	550.00	0.00	0.00	(550.00)
6H	OTHER COSTS	0.00	10,259.86	0.00	26,867.00	16,607.14
	Total 41V - NWA_Rural	0.00	26,847.00	0.00	26,867.00	20.00

Nueces County Community Action Agency
 Encumbrance Budget - Fiscal Comm Rep 5
 43 - NeighborWorks 2024-2025
 From 9/1/2024 Through 9/30/2024

Account Code	Account Title	Current Period Actual	YTD Actual	YTD Encum.	YTD Budget	YTD Budget Variance
6A	SALARIES	2,118.48	47,897.23	0.00	106,850.00	58,952.77
6B	FRINGE BENEFITS	408.64	10,317.51	0.00	20,885.00	10,567.49
6C	TRAVEL	175.04	481.46	0.00	650.00	168.54
6E	SUPPLIES	28.82	172.97	14.43	500.00	312.60
6F	CONTRACTUAL	0.00	148.17	0.00	0.00	(148.17)
6H	OTHER COSTS	24,059.36	58,261.53	3,115.92	48,115.00	(13,262.45)
	Total 43 - NeighborWorks 2024-2025	26,790.34	117,278.87	3,130.35	177,000.00	56,590.78
Report Total		27,165.57	434,472.97	3,767.21	510,117.00	71,876.82

Nueces County Community Action Agency
 Encumbrance Budget - Fiscal Comm Rep 2
 52 - PA 52 Nueces Electric
 From 9/1/2024 Through 9/30/2024

Account Code	Account Title	Current Period Actual	YTD Actual	YTD Encum.	YTD Budget	YTD Budget Variance
6H	OTHER COSTS	0.00	7,538.68	0.00	43,837.00	36,298.32
	Total 52 - PA 52 Nueces Electric	0.00	7,538.68	0.00	43,837.00	36,298.32

Nueces County Community Action Agency
 Encumbrance Budget - Fiscal Comm Rep 2
 53A - Green Mountain Energy
 From 9/1/2024 Through 9/30/2024

Account Code	Account Title	Current Period Actual	YTD Actual	YTD Encum.	YTD Budget	YTD Budget Variance
6H	OTHER COSTS	0.00	12,339.37	0.00	12,673.97	334.60
	Total 53A - Green Mountain Energy	0.00	12,339.37	0.00	12,673.97	334.60

Nueces County Community Action Agency
 Encumbrance Budget - Fiscal Comm Rep 2
 54 - Reliant Energy CARE
 From 9/1/2024 Through 9/30/2024

Account Code	Account Title	Current Period Actual	YTD Actual	YTD Encum.	YTD Budget	YTD Budget Variance
6H	OTHER COSTS	0.00	40,075.40	0.00	66,416.00	26,340.60
	Total 54 - Reliant Energy CARE	0.00	40,075.40	0.00	66,416.00	26,340.60

Nueces County Community Action Agency
 Encumbrance Budget - Fiscal Comm Rep 2
 57 - 57 CPL-NNP
 From 9/1/2024 Through 9/30/2024

Account Code	Account Title	Current Period Actual	YTD Actual	YTD Encum.	YTD Budget	YTD Budget Variance
6H	OTHER COSTS	0.00	154,956.20	0.00	159,956.00	4,999.80
	Total 57 - 57 CPL-NNP	0.00	154,956.20	0.00	159,956.00	4,999.80

Nueces County Community Action Agency
 Encumbrance Budget - Fiscal Comm Rep 2
 57B - 57B Direct Engy Foundation-NNP
 From 9/1/2024 Through 9/30/2024

Account Code	Account Title	Current Period Actual	YTD Actual	YTD Encum.	YTD Budget	YTD Budget Variance
6H	OTHER COSTS	0.00	1,471.91	0.00	24,500.00	23,028.09
	Total 57B - 57B Direct Engy Foundation-NNP	0.00	1,471.91	0.00	24,500.00	23,028.09

Nueces County Community Action Agency
 Encumbrance Budget - fiscal Comm Rep 3
 61C - CEAP 01/01/2024-12/31/2024
 From 9/1/2024 Through 9/30/2024

Account Code	Account Title	Current Period Actual	YTD Actual	YTD Encum.	YTD Budget	YTD Budget Variance
6A	SALARIES	5,927.42	260,497.46	0.00	411,341.00	150,843.54
6B	FRINGE BENEFITS	1,294.75	47,025.56	0.00	64,056.00	17,030.44
6C	TRAVEL	652.69	14,327.50	0.00	17,500.00	3,172.50
6E	SUPPLIES	102.52	8,720.00	67.35	14,200.00	5,412.65
6F	CONTRACTUAL	0.00	9,394.67	0.00	9,000.00	(394.67)
6H	OTHER COSTS	672,473.06	2,014,518.59	1,033.49	2,290,442.00	274,889.92
	Total 61C - CEAP 01/01/2024-12/...	680,450.44	2,354,483.78	1,100.84	2,806,539.00	450,954.38
Report Total		716,032.57	4,121,312.40	1,387.40	5,025,888.00	903,188.20

Nueces County Community Action Agency
 Encumbrance Budget - Fiscal Comm Rep 6
 74 - 74 CCFP-USDA
 From 9/1/2024 Through 9/30/2024

Account Code	Account Title	Current Period Actual	YTD Actual	YTD Encum.	YTD Budget	YTD Budget Variance
6A	SALARIES	6,086.03	234,101.58	0.00	150,003.36	(71,299.58)
6B	FRINGE BENEFITS	1,712.31	60,817.91	0.00	44,100.99	(12,953.91)
6C	TRAVEL	0.00	0.00	0.00	0.00	0.00
6D	EQUIPMENT	0.00	0.00	0.00	0.00	0.00
6E	SUPPLIES	0.00	2,262.20	0.00	13,500.00	13,237.80
6F	CONTRACTUAL	0.00	0.00	0.00	1,600.00	1,600.00
6H	OTHER COSTS	14,261.22	393,922.60	28,731.03	514,304.00	88,150.37
	Total 74 - 74 CCFP-USDA	22,059.56	691,104.29	28,731.03	723,508.35	18,734.68
Report Total		22,059.56	691,104.29	28,731.03	723,508.35	18,734.68

Nueces County Community Action Agency
Reconcile Cash Accounts

Summary

Cash Account: 1000 Frost National Bank-Cash
Reconciliation ID: BKREC093024DP
Reconciliation Date: 9/30/2024
Status: Open

Bank Balance	1,500,873.03
Less Outstanding Checks/Vouchers	259,715.04
Plus Deposits in Transit	0.00
Plus or Minus Other Cash Items	0.00
Plus or Minus Suspense Items	<u>0.00</u>
Reconciled Bank Balance	1,241,157.99
Balance Per Books	<u>1,241,157.99</u>
Unreconciled Difference	<u><u>0.00</u></u>

Click the Next Page toolbar button to view details.

**Nueces County Community Action Agency
Reconcile Cash Accounts**

Detail

Cash Account: 1000 Frost National Bank-Cash

Reconciliation ID: BKREC093024DP

Reconciliation Date: 9/30/2024

Status: Open

Outstanding Checks/Vouchers

<u>Document Number</u>	<u>Document Date</u>	<u>Document Description</u>	<u>Document Amount</u>	<u>Payee</u>
248842	7/11/2024	System Generated Check/Voucher	143.99	Direct Energy
249007	8/23/2024	System Generated Check/Voucher	1,127.98	Office Depot, Inc.
249034	8/30/2024	System Generated Check/Voucher	28.06	Synchrony Bank
249044	8/30/2024	System Generated Check/Voucher	150.00	The Council for Professional
249045	8/30/2024	System Generated Check/Voucher	150.00	The Council for Professional
249046	8/30/2024	System Generated Check/Voucher	150.00	The Council for Professional
249047	8/30/2024	System Generated Check/Voucher	150.00	The Council for Professional
249048	8/30/2024	System Generated Check/Voucher	150.00	The Council for Professional
249057	9/4/2024	System Generated Check/Voucher	3,335.73	Direct Energy
249087	9/13/2024	System Generated Check/Voucher	24,578.23	Green Mountain Energy Company
249100	9/13/2024	System Generated Check/Voucher	76,797.59	Reliant Energy
249118	9/13/2024	System Generated Check/Voucher	445.14	Value Based Brands LLC
249119	9/13/2024	System Generated Check/Voucher	43.89	Jasmine Vela
249172	9/20/2024	System Generated Check/Voucher	22,478.20	Green Mountain Energy Company
249174	9/20/2024	System Generated Check/Voucher	227.03	Synchrony Bank
249189	9/20/2024	System Generated Check/Voucher	95,191.81	Reliant Energy
249191	9/20/2024	System Generated Check/Voucher	11,727.30	Stream SPE, LTD
249193	9/20/2024	System Generated Check/Voucher	150.00	The Council for Professional
249194	9/20/2024	System Generated Check/Voucher	150.00	The Council for Professional
249195	9/20/2024	System Generated Check/Voucher	150.00	The Council for Professional
249196	9/20/2024	System Generated Check/Voucher	150.00	The Council for Professional
249197	9/20/2024	System Generated Check/Voucher	150.00	The Council for Professional
249208	9/27/2024	System Generated Check/Voucher	2,709.67	ATT
249209	9/27/2024	System Generated Check/Voucher	322.00	BugPro Inc
249210	9/27/2024	System Generated Check/Voucher	546.00	Corpus Christi Athletic Club
	9/27/2024	System Generated Check/Voucher	500.00	United CC Chamber of Commerce

**Nueces County Community Action Agency
Reconcile Cash Accounts**

Detail

**Cash Account: 1000 Frost National Bank-Cash
Reconciliation ID: BKREC093024DP
Reconciliation Date: 9/30/2024
Status: Open**

Outstanding Checks/Vouchers

<u>Document Number</u>	<u>Document Date</u>	<u>Document Description</u>	<u>Document Amount</u>	<u>Payee</u>
249212	9/27/2024	System Generated Check/Voucher	238.46	City of Corpus Christi
249213	9/27/2024	System Generated Check/Voucher	371.31	City of Corpus Christi
249214	9/27/2024	System Generated Check/Voucher	684.30	City of Corpus Christi
249215	9/27/2024	System Generated Check/Voucher	80.64	City of Corpus Christi
249216	9/27/2024	System Generated Check/Voucher	65.70	City of Corpus Christi
249217	9/27/2024	System Generated Check/Voucher	882.78	City of Corpus Christi
249218	9/27/2024	System Generated Check/Voucher	1,701.34	City of Corpus Christi
249219	9/27/2024	System Generated Check/Voucher	557.54	City of Corpus Christi
249220	9/27/2024	System Generated Check/Voucher	84.64	City of Corpus Christi
249221	9/27/2024	System Generated Check/Voucher	1,926.73	Certified Collision Works, LLC
249222	9/27/2024	System Generated Check/Voucher	32.96	FedEx
249223	9/27/2024	System Generated Check/Voucher	126.95	Latsa Company
249224	9/27/2024	System Generated Check/Voucher	910.73	Office Depot, Inc.
249225	9/27/2024	System Generated Check/Voucher	282.00	Pinnacle Medical Mgmnt. Corp.
249226	9/27/2024	System Generated Check/Voucher	170.46	School Health Corp.
249227	9/27/2024	System Generated Check/Voucher	7,672.50	Texas Department of Housing
249228	9/30/2024	System Generated Check/Voucher	958.26	Diana Hernandez
249229	9/30/2024	System Generated Check/Voucher	1,265.12	Linda Carrillo
Outstanding Checks/Vouchers			259,715.04	



P.O. Drawer 749 Corpus Christi, Texas 78403-0749 Member FDIC

FOR INFORMATION CALL
361-844-1001 OR 1-800-513-7678

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>>>

NUECES COUNTY COMMUNITY ACTION AGENCY
101 S PADRE ISLAND DR
CORPUS CHRISTI TX 78405

1

Interested in accepting in-store, online or mobile credit and debit card payments? Frost Merchant Services can help. Contact Customer Service at (800)513-7678 to get started.

ANALYZED CHECKING : ACCOUNT NO.

BALANCE LAST STATEMENT	DEPOSITS		WITHDRAWALS		BALANCE THIS STATEMENT
	NO.	AMOUNT	NO.	AMOUNT	
1,500,516.91	37	2,632,908.51	168	2,632,552.39	1,500,873.03

----- DEPOSITS/CREDITS -----

DATE	TRANSACTION	AMOUNT	DATE	TRANSACTION	AMOUNT
09-04	DIGITAL DEPOSIT	1,770.46	09-05	DIGITAL DEPOSIT	2,135.00
09-06	DIGITAL DEPOSIT	133.00	09-06	DIGITAL DEPOSIT	1,146.00
09-13	DIGITAL DEPOSIT	116.00	09-23	DIGITAL DEPOSIT	462.84
09-25	DIGITAL DEPOSIT	276.63			

DATE	AMOUNT	TRANSACTION	DESCRIPTION
09-03	12,125.00	ELECTRONIC DEPOSIT	CC HOUSING AUTHO ACH 741495127
09-03	109,000.00	INVESTMENT SERVICES	INVESTMENT SWEEP
09-04	34,000.00	INVESTMENT SERVICES	INVESTMENT SWEEP
09-05	6,000.00	INVESTMENT SERVICES	INVESTMENT SWEEP
09-06	380,928.39	INVESTMENT SERVICES	INVESTMENT SWEEP
09-09	470.09	DEPOSIT	
09-09	485,705.55	ELECTRONIC DEPOSIT	PAY MGT SYSTEM HHS PAYMNT 6297 P 6297P
09-10	235.99	ELECTRONIC DEPOSIT	METLIFE INC DV02DT2409 C0040093885METL
09-10	26,000.00	INVESTMENT SERVICES	INVESTMENT SWEEP
09-11	3.28	ELECTRONIC DEPOSIT	SUNRISE VENDING CORP PAY 400092621
09-11	6,000.00	INVESTMENT SERVICES	INVESTMENT SWEEP
09-12	7,000.00	INVESTMENT SERVICES	INVESTMENT SWEEP
09-13	19,000.00	INVESTMENT SERVICES	INVESTMENT SWEEP
09-16	59,000.00	INVESTMENT SERVICES	INVESTMENT SWEEP
09-17	16,000.00	INVESTMENT SERVICES	INVESTMENT SWEEP
09-18	45,909.28	ELECTRONIC DEPOSIT	TX AGRICULTURE INV-PAYMNTS 17414951271004
09-19	14,000.00	INVESTMENT SERVICES	INVESTMENT SWEEP
09-20	337,000.00	INVESTMENT SERVICES	INVESTMENT SWEEP
09-23	623.05	DEPOSIT	
09-23	9,096.99	ELECTRONIC DEPOSIT	HSNG COMM AFFAIR INV-PAYMNTS 17414951271001
09-23	510,813.10	ELECTRONIC DEPOSIT	PAY MGT SYSTEM HHS PAYMNT 6297 P 6297P
09-24	18,000.00	INVESTMENT SERVICES	INVESTMENT SWEEP
09-25	188,000.00	INVESTMENT SERVICES	INVESTMENT SWEEP
09-26	27,414.78	ELECTRONIC DEPOSIT	HSNG COMM AFFAIR INV-PAYMNTS 17414951271004
09-26	30,960.78	ELECTRONIC DEPOSIT	HSNG COMM AFFAIR INV-PAYMNTS 17414951271004
09-26	140,807.07	ELECTRONIC DEPOSIT	HSNG COMM AFFAIR INV-PAYMNTS 17414951271004
09-27	27,000.00	INVESTMENT SERVICES	INVESTMENT SWEEP
09-30	16,775.23	ELECTRONIC DEPOSIT	HSNG COMM AFFAIR INV-PAYMNTS 17414951271001
09-30	50,000.00	ELECTRONIC DEPOSIT	NeighborhoodRein Payment 6305
09-30	49,000.00	INVESTMENT SERVICES	INVESTMENT SWEEP

----- CHECKS PAID -----

DATE	CHECK	AMOUNT	DATE	CHECK	AMOUNT	DATE	CHECK	AMOUNT
09-10	248956	500.00	09-03	248982	2,709.67	09-05	249022	2,444.57
09-10	248957	500.00	09-10	248995	2,100.00	09-04	249023	250.00
09-10	248958	500.00	09-04	248999	202.38	09-04	249024	1,646.54
09-10	248959	500.00	09-13	249009	3,489.96	09-04	249025	721.94
09-10	248960	500.00	09-13	249010	864.54	09-04	249026	84.64
09-06	248977	2,725.65	09-09	249019	1,877.65	09-04	249027	8.84
09-04	248980	1,774.37	09-04	249020	529.93	09-11	249028	412.00
09-03	248981	998.58	09-16	249021	269.92	09-11	249029	973.00

* A SEQUENCE
RE AS AN IMAGE OF THE ORIGINAL CHECK

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Please examine your bank statement upon receipt and report any differences or irregularities as specified in the Deposit Account Agreement and Other Disclosures.



P.O. Drawer 749 Corpus Christi, Texas 78403-0749 Member FDIC

STATEMENT ISSUED
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NUECES COUNTY COMMUNITY ACTION AGENCY

ANALYZED CHECKING : ACCOUNT NO. [REDACTED] (CONTINUED)

CHECKS PAID			CHECKS PAID					
DATE	CHECK	AMOUNT	DATE	CHECK	AMOUNT	DATE	CHECK	AMOUNT
09-11	249030 #	1,922.00	09-10	249066 #	459.76	09-18	249108 #	59.75
09-04	249031 #	681.04	09-12	249067 #	1,137.00	09-18	249109 #	74.00
09-04	249032 #	3,295.00	09-27	249068 #	3,843.25	09-18	249110 #	74.00
09-13	249033 #	1,535.21	09-12	249069 #	5,202.70	09-20	249117 * #	61,810.81
09-17	249035 * #	129.00	09-20	249070 #	2,108.44	09-20	249120 * #	5,554.32
09-04	249036 #	400.00	09-16	249071 #	3,595.30	09-25	249121 #	52.95
09-05	249037 #	1,670.50	09-17	249072 #	664.00	09-24	249122 #	564.84
09-04	249038 #	2,065.07	09-23	249073 #	1,349.45	09-24	249123 #	467.38
09-05	249039 #	378.96	09-17	249074 #	2,380.00	09-24	249124 #	164.22
09-05	249040 #	91.95	09-17	249075 #	491.74	09-24	249125 #	593.80
09-13	249042 * #	6,668.18	09-17	249077 * #	3,570.09	09-24	249126 #	442.96
09-13	249043 #	1,800.29	09-18	249078 #	138.00	09-25	249163 * #	183,586.13
09-06	249049 * #	4,391.10	09-23	249079 #	944.32	09-30	249164 #	1,711.05
09-05	249050 #	35.28	09-26	249080 #	266.10	09-25	249165 #	5,037.88
09-04	249051 #	6,097.81	09-19	249081 #	8,649.90	09-25	249166 #	116.29
09-04	249052 #	398.54	09-18	249082 #	62.50	09-25	249167 #	110.00
09-13	249053 #	2,000.35	09-24	249083 #	934.35	09-26	249168 #	2,319.74
09-10	249054 #	8,933.00	09-16	249084 #	3,295.00	09-25	249169 #	123.82
09-10	249055 #	317.00	09-16	249088 * #	40.87	09-24	249173 * #	1,360.30
09-10	249056 #	368.40	09-17	249089 #	8,670.28	09-23	249175 * #	200.00
09-10	249058 * #	8.00	09-19	249090 #	5,569.34	09-24	249176 #	4,839.17
09-11	249059 #	32.82	09-20	249091 #	2,013.00	09-24	249178 * #	8,007.90
09-27	249060 #	1,271.80	09-24	249101 * #	650.00	09-24	249192 * #	74.00
09-11	249061 #	911.08	09-27	249103 * #	16,618.91	09-30	249204 * #	65,823.27
09-10	249062 #	177.00	09-18	249104 #	59.75	09-25	249205 #	130.42
09-10	249063 #	1,347.67	09-18	249105 #	59.75	09-27	249206 #	2,520.46
09-09	249064 #	50.94	09-18	249106 #	59.75	09-30	249207 #	995.00
09-10	249065 #	1,030.82	09-18	249107 #	59.75			

* A BREAK IN CHECK NUMBER SEQUENCE
RECEIVED ELECTRONICALLY AS AN IMAGE OF THE ORIGINAL CHECK

OTHER WITHDRAWALS/DEBITS

DATE	AMOUNT	TRANSACTION	DESCRIPTION
09-03	1,775.40	ACH ORIGATION DEBITS	NCCAA PAYROLL -SETT-
09-03	16,789.90	ACH ORIGATION DEBITS	NCCAA CONS PAY -SETT-
09-03	97,970.94	WIRE TRANSFER	FROST BANK WIRE OUT 00809
09-03	130.67	ELECTRONIC DEBIT	SPECTRUM SPECTRUM 2371639
09-03	500.99	ELECTRONIC DEBIT	IRS USATAXPYMT 2704664765502892
09-04	1,094.01	ACH ORIGATION DEBITS	NCCAA PAYROLL -SETT-
09-04	14,478.23	WIRE TRANSFER	FROST BANK WIRE OUT 00239
09-04	65.00	ELECTRONIC DEBIT	TX HHSC CCL Online Fee 529CL0066D7126F
09-05	130.45	ELECTRONIC DEBIT	SPECTRUM SPECTRUM 4164830
09-05	1,803.06	ELECTRONIC DEBIT	GOOGLE APPS_COMME US0042FXEL
09-06	179.71	ACH ORIGATION DEBITS	NCCAA PAYROLL -SETT-
09-06	247.31	ACH ORIGATION DEBITS	NCCAA CHILD SUP -SETT-
09-06	51,882.72	ACH ORIGATION DEBITS	NCCAA CONS PAY -SETT-
09-06	275,028.35	ACH ORIGATION DEBITS	NCCAA PAYROLL -SETT-
09-06	2.00	ELECTRONIC DEBIT	TX HHSC CCL Online Fee 529CL0066D9AEEC
09-06	4.00	ELECTRONIC DEBIT	TX HHSC CCL Online Fee 529CL0066D9B040



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NUECES COUNTY COMMUNITY ACTION AGENCY

ANALYZED CHECKING : ACCOUNT NO. [REDACTED] (CONTINUED)

DATE	AMOUNT	TRANSACTION	OTHER WITHDRAWALS/DEBITS	DESCRIPTION
09-06	4.00	ELECTRONIC DEBIT	TX HHSC CCL	Online Fee 529CL0066D9B2D1
09-06	6.00	ELECTRONIC DEBIT	TX HHSC CCL	Online Fee 529CL0066D9AFA7
09-06	6.00	ELECTRONIC DEBIT	TX HHSC CCL	Online Fee 529CL0066D9B0E3
09-06	6.00	ELECTRONIC DEBIT	TX HHSC CCL	Online Fee 529CL0066D9B405
09-06	8.00	ELECTRONIC DEBIT	TX HHSC CCL	Online Fee 529CL0066D9B23A
09-06	10.00	ELECTRONIC DEBIT	TX HHSC CCL	Online Fee 529CL0066D9B177
09-06	10.00	ELECTRONIC DEBIT	TX HHSC CCL	Online Fee 529CL0066D9B35F
09-06	10.00	ELECTRONIC DEBIT	TX HHSC CCL	Online Fee 529CL0066D9B50E
09-06	10.00	ELECTRONIC DEBIT	TX HHSC CCL	Online Fee 529CL0066D9B59F
09-06	29.76	ELECTRONIC DEBIT	IRS	USATAXPYMT 270465062447232
09-06	135.61	ELECTRONIC DEBIT	SPECTRUM	SPECTRUM 4528610
09-06	654.53	ELECTRONIC DEBIT	Texas SDU	CHILDSUPP 242490003739234
09-06	69,918.49	ELECTRONIC DEBIT	IRS	USATAXPYMT 270465071277066
09-09	129.03	ELECTRONIC DEBIT	ATT	Payment 141608001EPAYX
09-09	135.51	ELECTRONIC DEBIT	SPECTRUM	SPECTRUM 5584472
09-09	24,729.89	ELECTRONIC DEBIT	MUTUAL OF AMERIC	MutualofAM 20240906.Y10937
09-09	439,000.00	INVESTMENT SERVICES	INVESTMENT SWEEP	
09-10	14.00	ELECTRONIC DEBIT	TX HHSC CCL	Online Fee 529CL0066DF0805
09-10	794.56	ELECTRONIC DEBIT	TPXCOMMUNICATION	BILLPAY 82423772890290
09-10	9,625.38	ELECTRONIC DEBIT	ATT	Payment 363118002EPAYY
09-11	1,227.50	WIRE TRANSFER	FROST BANK	WIRE OUT 05017
09-11	135.51	ELECTRONIC DEBIT	SPECTRUM	SPECTRUM 6185708
09-12	129.03	ELECTRONIC DEBIT	ATT	Payment 783607001EPAYB
09-12	129.03	ELECTRONIC DEBIT	ATT	Payment 841170001EPAYB
09-13	3,135.90	ELECTRONIC DEBIT	PLANSOURCE BENEF	Invoice
09-16	51,217.73	ACH ORIGINATION DEBITS	NCCAA	CONS PAY -SETT-
09-16	96.77	ELECTRONIC DEBIT	ATT	Payment 472786002EPAYD
09-16	129.03	ELECTRONIC DEBIT	ATT	Payment 181153003EPAYE
09-16	140.51	ELECTRONIC DEBIT	SPECTRUM	SPECTRUM 7858401
09-17	129.03	ELECTRONIC DEBIT	ATT	Payment 881255001EPAYG
09-18	193.55	ELECTRONIC DEBIT	ATT	Payment 307296001EPAYH
09-18	45,000.00	INVESTMENT SERVICES	INVESTMENT SWEEP	
09-20	247.31	ACH ORIGINATION DEBITS	NCCAA	CHILD SUP -SETT-
09-20	262,489.07	ACH ORIGINATION DEBITS	NCCAA	PAYROLL -SETT-
09-20	654.53	ELECTRONIC DEBIT	Texas SDU	CHILDSUPP 242630003758161
09-20	65,898.40	ELECTRONIC DEBIT	IRS	USATAXPYMT 270466451154672
09-23	21,976.45	ACH ORIGINATION DEBITS	NCCAA	CONS PAY -SETT-
09-23	23,890.30	ELECTRONIC DEBIT	MUTUAL OF AMERIC	MutualofAM 20240920.Y11133
09-23	408,000.00	INVESTMENT SERVICES	INVESTMENT SWEEP	
09-25	8.00	ELECTRONIC DEBIT	TX HHSC CCL	Online Fee 529CL0066F2DD77
09-26	196,000.00	INVESTMENT SERVICES	INVESTMENT SWEEP	
09-27	100.52	ELECTRONIC DEBIT	SPECTRUM	SPECTRUM 1504088
09-27	3,135.90	ELECTRONIC DEBIT	PLANSOURCE BENEF	Invoice
09-30	46,690.65	ACH ORIGINATION DEBITS	NCCAA	CONS PAY -SETT-
09-30	177.42	ELECTRONIC DEBIT	ATT	Payment 383419001EPAYR

DAILY BALANCE					
DATE	BALANCE	DATE	BALANCE	DATE	BALANCE
08-30	1,500,516.91	09-10	1,500,074.29	09-18	1,500,736.68
09-03	1,500,765.76	09-11	1,500,463.66	09-19	1,500,517.44
09-04	1,502,742.88	09-12	1,500,865.90	09-20	1,436,741.56
09-05	1,504,323.11	09-13	1,500,487.47	09-23	1,501,377.02
09-06	1,481,261.27	09-16	1,500,702.34	09-24	1,501,278.10
09-09	1,501,513.89	09-17	1,500,668.20	09-25	1,501,700.24

Please examine your bank statement upon receipt and report any differences or irregularities to your Account Agreement and Other Disclosures.



FOR INFORMATION CALL
361-844-1001 OR 1-800-513-7678

P.O. Drawer 749 Corpus Christi, Texas 78403-0749 Member FDIC

STATEMENT ISSUED
09-30-2024

Page 5 of 15

NUECES COUNTY COMMUNITY ACTION AGENCY

ANALYZED CHECKING : ACCOUNT NO.



(CONTINUED)

DATE	BALANCE	DATE	BALANCE	DATE	BALANCE
09-26	1,500,986.03	09-27	1,500,495.19	09-30	1,500,873.03

Nueces County Community Action Agency
Reconcile Cash Accounts

Summary

Cash Account: 1005 Frost National Bank-Paypal
Reconciliation ID: BKREC093024DP
Reconciliation Date: 9/30/2024
Status: Open

Bank Balance	5,138.80
Less Outstanding Checks/Vouchers	0.00
Plus Deposits in Transit	0.00
Plus or Minus Other Cash Items	0.00
Plus or Minus Suspense Items	<u>0.00</u>
Reconciled Bank Balance	5,138.80
Balance Per Books	<u>5,138.80</u>
Unreconciled Difference	<u><u>0.00</u></u>

Click the Next Page toolbar button to view details.



P.O. Drawer 749 Corpus Christi, Texas 78403-0749 Member FDIC

FOR INFORMATION CALL
361-844-1001 OR 1-800-513-7678

STATEMENT ISSUED
09-30-2024

Page 1 of 2

>>>

NUECES COUNTY COMMUNITY ACTION AGENCY
PAY PAL ACCOUNT
101 S PADRE ISLAND DR
CORPUS CHRISTI TX 78405

0

Interested in accepting in-store, online or mobile credit
and debit card payments? Frost Merchant Services can help.
Contact our Customer Service at (800)513-7678 to get started.



ANALYZED CHECKING :		ACCOUNT NO.			
BALANCE LAST STATEMENT	NO.	DEPOSITS	AMOUNT	WITHDRAWALS	AMOUNT
4,158.70	1	980.10	0	.00	BALANCE THIS STATEMENT
					5,138.80

----- DEPOSITS/CREDITS -----

DATE	AMOUNT	TRANSACTION	DESCRIPTION
09-16	980.10	ELECTRONIC DEPOSIT	PAYPAL TRANSFER 1036889322627

----- DAILY BALANCE -----

DATE	BALANCE	DATE	BALANCE
08-30	4,158.70	09-16	5,138.80

Please notify us of any changes of address immediately. To change your address, follow these instructions.

- 1) Make changes to the address information shown on the front of this statement.
- 2) List all accounts which should be updated including Checking, Savings, Money Market, CDs and Loans.

Account Number _____ Account Number _____
 Account Number _____ Account Number _____
 Account Number _____ Account Number _____

Signature _____

- 3) Clip and return to the bank and address listed on the front of this statement.

How to balance your checkbook:

This worksheet will help you balance your checkbook. Before you begin, you must read your checkbook register, your statement and any outstanding transactions not entered in your register.

Worksheet		Check Number/ Other Debits	Amount
1. Enter balance shown on front of statement	\$ _____		
2. Subtract Line A (Checks / other debits not shown on this statement)	- \$ _____		
3. Subtotal	\$ _____		
4. Add Deposits / other credits not shown on statement	+ \$ _____		
5. Your Account Balance	\$ _____		
6. Enter Your checkbook balance	\$ _____		
7. Subtract any bank charges that have not been entered in your checkbook	- \$ _____		
8. Subtotal	\$ _____		
9. Add any interest or other credits appearing on your statement that have not been entered in your checkbook	+ \$ _____		
10. Adjusted Checkbook Balance	\$ _____	Total (Line A)	

- 1. Be sure your checkbook register is complete. Verify that all outstanding transactions have been entered in your register.
- 2. Compare the check information on the front of the statement with your checkbook register. In your register, mark all the checks, ATM withdrawals or other debits on your statement to indicate that the funds have been withdrawn from your account. List any checks or other debits that are in your register, but not on your statement in the space provided above.
- 3. In your register, mark all deposits and other credits on your statement to indicate that the funds have been credited to your account. Write any deposits or other credits that are in your register, but not on your statement on Line 4.
- 4. To verify your statement balance, complete the worksheet above. Your account balance (Line 5) should match your adjusted checkbook balance figure (Line 10). If these balances are different, check the addition in your checkbook and review each step in the balancing procedure.

Please examine your bank statement upon receipt and report any differences or irre-
 the Deposit Account Agreement and other Disclosures.

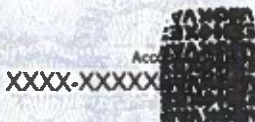


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Statement of Account**

**Sign-up For
Online Statements**

www.americanexpress.com/gopaperless

Prepared For
**ALMA BARRERA
NUECES CO COMM AGCY**



Closing Date
08/28/24

Page 1 of 3

Previous Balance \$	New Charges \$	Other Debits \$	Payments \$	Other Credits \$	Balance Due \$	Do Not Pay
1,444.45 CR	410.96	0.00	0.00	3,573.70	4,607.19 CR	For important information regarding your account refer to page 2.

Credit Balance - Can be applied against future charges or you may request a refund.

To manage your Account online or to pay your bill, please visit us at corp.americanexpress.com. For additional contact information, please see the reverse side of this page.

RECEIVED
SEP 06
N.C.C.A.A.

Do not staple or use paper clips
Payment Coupon

MB 01 007836 89142 H 29 E



**ALMA BARRERA
NUECES CO COMM AGCY
101 S PADRE IS DR
CORPUS CHRISTI TX 78405-4102**



Do Not Pay Payable upon receipt in U.S. Dollars.

Credit Balance Enter 15 digit account number on all payments.
\$4,607.19CR Checks or drafts must be drawn against banks located in the U.S.



**AMERICAN EXPRESS
PO BOX 96001
LOS ANGELES CA 90096-8000**

Page 65
phone number, or email.

ons
ress.

007836 1/2

RD4808R1 24124

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Payments: Your American Express® Corporate Card statement is payable in full upon receipt. Payments received after 5:00pm may not be credited until the next day. Payments must be sent to the payment address shown on your statement and must include the remittance coupon from your statement. Payments must be made in US currency, with a single draft or check drawn on a US bank and payable in US dollars or with a single negotiable instrument payable in US dollars and clearable through the US banking system, or through an electronic payment method clearable through the US banking system. Your Account number must be included on or with all payments. If payment does not conform to these requirements, crediting may be delayed and additional Charges may be imposed. If we accept payment made in a foreign currency, we will choose a conversion rate that is acceptable to us to convert your remittance into US currency, unless a particular rate is required by law. Please do not send post-dated checks. They will be deposited upon receipt. Our acceptance of any payment marked with a restrictive legend will not operate as an accord or satisfaction without our express prior written approval.

Authorization for Electronic Debit: We will process checks electronically, at first presentment and any re-presentments, by transmitting the amount of the check, routing number, account number and check serial number to your financial institution, unless the check is not processable electronically or a less costly process is available. By submitting a check for payment, you authorize us to initiate an electronic debit from your bank or asset account. When we process your check electronically, your payment may be debited to the bank or asset account as soon as the same day we receive your check, and you will not receive that cancelled check with your bank or asset account statement. If we cannot collect the funds electronically we may issue a draft against the bank or asset account for the amount of the check. If you currently send in an individual payment for expenses on the Corporate Card, please note that you are eligible to pay your bill online.

Authorization for Electronic Payments: By using Pay By Computer, Pay By Phone or any other electronic payment service of ours, you will be authorizing us to initiate an electron debit to the financial account you specify in the amount you request. Payments received after 5:00pm may not be credited until the next day.

Transactions Made in Foreign Currencies: If you incur a Charge in a foreign currency, it will be converted into US dollars on the date it is processed by us or our agents. Unless a particular rate is required by applicable law, we will choose a conversion rate that is acceptable to us for that date. Currently the conversion rate that we use for a Charge in a foreign currency is no greater than (a) the highest official conversion rate published by a government agency, or (b) the highest interbank conversion rate identified by us from customary banking sources, on the conversion date or the prior business day, in each instance increased by 2.5%. This conversion rate may differ from rates in effect on the date of your Charge. Charges converted by establishments (such as airlines) will be billed at the rates such establishments use.

In Case of Errors or Questions About Your Bill: If you think your bill is incorrect, or if you need more information about a transaction on your bill, please call 1-800-528-2122 or the number on the back of your Card. You can also write us on a separate sheet of paper at the Customer Service address noted to the right. Requests for refunds of credit balances (designated "CR") should be made by calling us at 1-800-528-2122 or the number on the back of your Card. Billing disputes can also be initiated online. This applies to Corporate Cards only, not Cards issued under the Corporate Defined Express Program.

In Case of Errors or Questions About Electronic Transfers: Please contact us by calling 1-800-IPAY-AXP for Pay By Phone, Pay By Computer issues and automatic payment issues.

When Contacting Us Regarding Errors or Questions: We must hear from you no later than 60 days after we send you the first bill on which the error or problem appeared. When contacting us, please give us the following information: 1. Your name and account number; 2. The dollar amount of the suspected error; 3. Describe why you believe there is an error. If you need more information, describe the item you are unsure about. You do not have to pay any amount in question while we are investigating, but you are still obligated to pay the parts of your bill that are not in question. While we investigate your question, we cannot report you as delinquent or take any action to collect the amount you question.

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- Via Mobile device
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- For Name, Company Name, and Foreign Address or Phone changes, please call Customer Care

Please do not add any written communication or address change on this stub.



Manage your Card account online at:
americanexpress.com/checkyourbill



For all further inquiries or to pay by phone, please call the number on the back of your Card.

If your Card has been lost or stolen, please call 1-800-528-2122

International Collect:
1-336-393-1111

Hearing Impaired Services:
Dial Relay 711 and
1-800-528-2122

Large Print and Braille Statements:
1-800-528-2122



Customer Service
P.O. Box 981531
El Paso, TX
79998-1531

Payments
PO BOX 96001
LOS ANGELES CA 90096-8000



Prepared For
ALMA BARRERA
 NUECES CO COMM AGCY

Account Number
 XXXX-XXXX

Closing Date
 08/28/24

Page 3 of 3

Activity

Date reflects either transaction

Card Number	Reference Code	Amount \$
08/08/24	79003710220	410.96
SOUTHWEST AIRLINES (DALLAS TX TKT# 5262547481826 AIRLINE/AIR C 08/07/24 PASSENGER TICKET SUAREZ/EMILIO RAUL SOUTHWEST AIRLINES (MAS SOUTHWEST AIRLINES (DALLAS TX FROM CORPUS CHRISTI TX TO CARRIER CLASS HOUSTON TX WN F TO CHARLOTTE NC WN F TO DALLAS TX WN E TO HOUSTON TX WN E		

07/30/24		-3,573.70 Credit
CCI GETAROOM.COM 800-468-3578 TX REF# ITN53600139 HOTELROOMS 07/30/24		

Total for ALMA BARRERA

New Charges/Other Debits 410.96
 Payments/Other Credits -3,573.70

007896 2/2

19571



COMMERCE BANK - COMMERCIAL CARDS
 PO BOX 414084
 KANSAS CITY MO 64141-4084

Account ID
 Account Number XXXX-XXXX-XXXX
 Payment Due Date SEP 30, 2024
 Amount Due \$16.00
 Current Balance \$323.22

COMMERCE BANK - COMMERCIAL CARDS
 PO BOX 808009
 KANSAS CITY MO 64180-8009

Amount Enclosed \$

NCCAA
 ATTN: MARIA ALMA ALEMAN BARRERA
 101 S PADRE ISLAND DR
 CORPUS CHRISTI TX 78405-410201

To ensure your payment is posted promptly,
 please submit all payments to:
 PO BOX 808009
 KANSAS CITY, MO 64180-8009

Please detach and return with your payment

ACCOUNT MESSAGES



Previously announced statement changes will not take effect on August 1, 2024, but will be implemented soon. The new Commerce Bank Card statements will feature the same important information - including transactions, balances, and due dates - presented in a new, easy-to-read layout. For enhanced security, the full account number will now be masked, displaying only the last four digits.

CORPORATE ACCOUNT ACTIVITY				
NCCAA				TOTAL CORPORATE ACTIVITY
				\$896.22
Post Date	Tran Date	Reference Number	Transaction Description	Amount
08-27	08-26		ACH PAYMENT	\$896.22CR

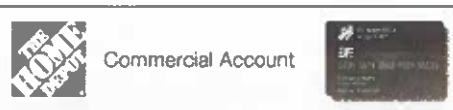
FINANCE CHARGE SUMMARY				
	Average Daily Balance	Daily Periodic Rate	Corresponding Annual Percentage Rate	Periodic Finance Charge
PURCHASES	\$0.00	0.0510%	18.40%	\$0.00
CASH ADVANCES	\$0.00	0.0840%	23.40%	\$0.00

For Customer Service Call: 1-800-892-7104 Outside the U.S., Call: 1-402-691-7800	Account ID		Account Summary	
	Account Number		Previous Balance	\$896.22
Send Billing Inquiries To: COMMERCE BANK PO BOX 414084 KANSAS CITY MO 64141	Statement Date	Payment Due Date	Purchases & Other Charges	\$323.22
	SEP 09, 2024	SEP 30, 2024	Cash Advances	\$0.00
	Credit Limit	Available Credit	Cash Advance Fees	\$0.00
	\$5,000.00	\$4,676.78	Late Charges	\$0.00
	Amount Due	Disputed Amount	Finance Charges	\$0.00
	\$16.00	\$0.00	Credits	\$0.00
		Payments	\$896.22	
		New Balance	\$323.22	

Statement Date	SEP 09, 2024	Account Number	[REDACTED]
Credit Limit	\$5,000	Payment Due Date	SEP 30, 2024
Cash Advance Balance	\$0.00	Amount Due	\$16.00
Available Credit	\$4,676.78	New Balance	\$323.22
NCCAA [REDACTED]			

CARDHOLDER ACTIVITY					
LINDA R CARRILLO					
		PURCHASES	CASH ADVANCES	CREDITS	TOTAL ACTIVITY
		\$323.22	\$0.00	\$0.00	\$323.22
Post Date	Tran Date	Reference Number	Transaction Description		Amount
08-09	08-08	24015144222012638003968	IDENTOGO - TX FINGE 877-512-6962 TX		40.75
08-14	08-13	24015144227013709004864	IDENTOGO - TX FINGE 877-512-6962 TX		40.75
08-21	08-20	24015144234015255004009	IDENTOGO - TX FINGE 877-512-6962 TX		40.75
08-22	08-21	74083424235500000104854	FAXSIPIT SERVICES INC. VANCOUVER BC		24.97
08-22	08-21	24015144235015497004105	IDENTOGO - TX FINGE 877-512-6962 TX		40.75
08-22	08-22	74083424235500000104854	INTERNATIONAL SERVICE FEE		0.25
09-06	09-05	24492164250000007353754	TEACHSTONE TRAINING WWW.TEACHSTONVA		135.00

REWARDS POINTS SUMMARY	
Points As of	September 07, 2024
Point Balance	17,677
Online Rewards Center	www.commercebank.com/rewards
Commerce Rewards Service Center	888-557-2415



ACCOUNT ACTIVITY STATEMENT

RETURN MAIL ADDRESS
 PO BOX 790420
 ST. LOUIS, MO 63179

Commercial Account: xxxx xxxx xxx
Statement Date: 09/30/24
Credit Line: \$50,000
Credit Available: \$38,050

NUECES COUNTY COMMUN
 101 S PADRE ISLAND DR
 CORPUS CHRISTI, TX 78405-4102

Account Balance **\$11,949.22**

Account Information

Please see Payment Page(s) for Amount Due and Payment Due Date(s)

Current Payments and Unapplied Payments	\$0.00
Current Purchases and Debits	\$3,803.68
Current Returns, Exchanges and Adjustments	-\$312.48
Previously Billed Invoices	\$8,458.02

PAST DUE INVOICES

1-29 Days	30-59 Days	60-89 Days	90-119 Days	120-149 Days	150-179 Days	180+ Days
\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00



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CURRENT PURCHASES AND DEBITS

Date	Purchase Location/Description	Invoice #	Purchase Order/Job Name	Customer Agreement #	Amount	Due Date
08/30/24	THE HOME DEPOT CORPUSCHRISTI, TX	4010917	64756		\$65.94	10/31/24
08/30/24	THE HOME DEPOT CORPUSCHRISTI, TX	4024577	64759		\$59.01	10/31/24
08/30/24	THE HOME DEPOT CORPUSCHRISTI, TX	4024578	64756		\$281.67	10/31/24
08/30/24	THE HOME DEPOT CORPUSCHRISTI, TX	4974153	PO64756	H6584-447028	\$186.26	10/31/24
09/05/24	THE HOME DEPOT CORPUSCHRISTI, TX	8011375	64768		\$37.00	11/30/24
09/11/24	THE HOME DEPOT CORPUSCHRISTI, TX	2011620	64786		\$30.54	11/30/24
09/11/24	THE HOME DEPOT CORPUSCHRISTI, TX	2011621	64787		\$92.23	11/30/24
09/11/24	THE HOME DEPOT CORPUSCHRISTI, TX	2020005	64786		\$39.35	11/30/24
09/12/24	THE HOME DEPOT CORPUSCHRISTI, TX	1181227	64784		\$71.29	11/30/24
09/18/24	THE HOME DEPOT CORPUSCHRISTI, TX	5020488	64794		\$76.64	11/30/24
09/19/24	THE HOME DEPOT CORPUSCHRISTI, TX	4011962	64813		\$26.70	11/30/24
09/19/24	THE HOME DEPOT CORPUSCHRISTI, TX	4011963	64812		\$208.94	11/30/24

**Questions
 About Your
 Account**

ACCT MGR JASON SMITH EXT 4676949
PHONE 1-800-494-1946 (TTY: 711)
FAX 1-877-969-6282
EMAIL JASON.L.SMITH@CITI.COM

Send Billing Inquiries to:
 HOME DEPOT CREDIT SERVICES
 PO Box 790340
 St. Louis, MO 63179-0340

Send a SECURE MESSAGE
 right now to a customer
 service professional online at
myhomedepotaccount.com



CURRENT PURCHASES AND DEBITS, cont.

Date	Purchase Location/Description	Invoice #	Purchase Order/Job Name	Customer Agreement #	Amount	Due Date
09/19/24	THE HOME DEPOT CORPUSCHRISTI, TX	4012039	64810		\$1,691.26	11/30/24
09/19/24	THE HOME DEPOT CORPUSCHRISTI, TX	4014206	64810		\$111.88	11/30/24
09/24/24	THE HOME DEPOT CORPUSCHRISTI, TX	9020708	64818		\$438.61	11/30/24
09/24/24	THE HOME DEPOT CORPUSCHRISTI, TX	9024270	64812		\$159.00	11/30/24
09/24/24	THE HOME DEPOT CORPUSCHRISTI, TX	9024271	64815		\$19.97	11/30/24
09/24/24	THE HOME DEPOT CORPUSCHRISTI, TX	9989989	64818	H6584-450751	\$169.23	11/30/24
09/26/24	THE HOME DEPOT CORPUSCHRISTI, TX	7012448	64828		\$38.16	11/30/24
TOTAL					\$3,803.68	

CURRENT RETURNS, EXCHANGES AND ADJUSTMENTS

Credits posted to your account, but not applied to specific invoices. Please contact us with instructions on how to apply.

Date	Purchase Location/Description	Invoice #	Purchase Order/Job Name	Customer Agreement #	Amount
09/11/24	THE HOME DEPOT CORPUSCHRISTI, TX	2191603	Return:		-\$30.54
09/19/24	THE HOME DEPOT CORPUSCHRISTI, TX	4214108	Return:	H6584-447028	-\$132.94
09/24/24	THE HOME DEPOT CORPUSCHRISTI, TX	9233633	Return:		-\$149.00
TOTAL					-\$312.48

PREVIOUSLY BILLED INVOICES

Please submit payment for all past due amounts.

Date	Purchase Location/Description	Invoice #	Purchase Order/Job Name	Customer Agreement #	Amount	Due Date
04/01/24	THE HOME DEPOT CORPUSCHRISTI, TX	5900004	Return:	H6584-422188	-\$13.88	06/30/24
07/31/24	THE HOME DEPOT CORPUSCHRISTI, TX	4021866	64616		\$59.94	10/31/24
08/01/24	THE HOME DEPOT CORPUSCHRISTI, TX	3022236	64658		\$154.85	10/31/24
08/07/24	THE HOME DEPOT CORPUSCHRISTI, TX	7022667	64678		\$9.68	10/31/24
08/07/24	THE HOME DEPOT CORPUSCHRISTI, TX	7022668	64677		\$128.92	10/31/24
08/09/24	THE HOME DEPOT CORPUSCHRISTI, TX	5010197	64690		\$468.00	10/31/24
08/09/24	THE HOME DEPOT CORPUSCHRISTI, TX	5010198	64689		\$233.82	10/31/24
08/13/24	THE HOME DEPOT CORPUSCHRISTI, TX	1010359	64689		\$77.94	10/31/24
08/13/24	THE HOME DEPOT CORPUSCHRISTI, TX	1010360	64693		\$749.00	10/31/24
08/13/24	THE HOME DEPOT CORPUSCHRISTI, TX	1010361	64667		\$1,025.60	10/31/24
08/13/24	THE HOME DEPOT CORPUSCHRISTI, TX	1010387	64652		\$730.27	10/31/24
08/13/24	THE HOME DEPOT CORPUSCHRISTI, TX	1023101	64683		\$12.97	10/31/24
08/13/24	THE HOME DEPOT CORPUSCHRISTI, TX	1023102	64684		\$42.97	10/31/24
08/13/24	THE HOME DEPOT CORPUSCHRISTI, TX	1023103	64607		\$71.40	10/31/24
08/13/24	THE HOME DEPOT CORPUSCHRISTI, TX	1023104	64682		\$46.85	10/31/24
08/13/24	THE HOME DEPOT CORPUSCHRISTI, TX	1972263	64652	H6584-444288	\$671.22	10/31/24
08/14/24	THE HOME DEPOT CORPUSCHRISTI, TX	10459	64699		\$39.94	10/31/24
08/15/24	THE HOME DEPOT CORPUSCHRISTI, TX	9010489	64696		\$36.98	10/31/24
08/15/24	THE HOME DEPOT CORPUSCHRISTI, TX	9010490	64697		\$13.26	10/31/24
08/15/24	THE HOME DEPOT CORPUSCHRISTI, TX	9010537	64707		\$1,498.00	10/31/24
08/19/24	THE HOME DEPOT CORPUSCHRISTI, TX	5010349	64709		\$39.95	10/31/24
08/19/24	THE HOME DEPOT CORPUSCHRISTI, TX	5023609	64714		\$1,160.81	10/31/24
08/20/24	THE HOME DEPOT CORPUSCHRISTI, TX	4022709	64714		\$150.88	10/31/24
08/20/24	THE HOME DEPOT CORPUSCHRISTI, TX	4023667	64714		\$99.00	10/31/24
08/21/24	THE HOME DEPOT CORPUSCHRISTI, TX	3531042	64734		\$55.87	10/31/24
08/21/24	THE HOME DEPOT CORPUSCHRISTI, TX	3973053	ELECTRICSTOVE	H6584-445443	\$577.00	10/31/24
08/22/24	THE HOME DEPOT CORPUSCHRISTI, TX	2023892	64737		\$307.24	10/31/24
08/23/24	THE HOME DEPOT CORPUSCHRISTI, TX	1023960	64743		\$9.54	10/31/24
TOTAL					\$8,458.02	

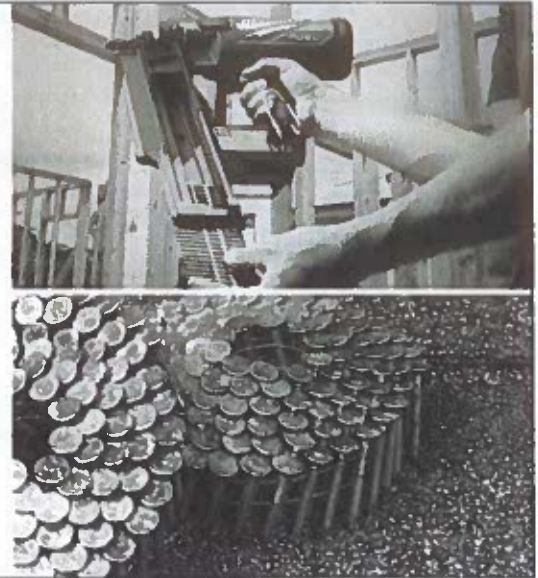
PURCHASE HISTORY

Year to Date	\$48,891.22
Life to Date	\$766,363.17

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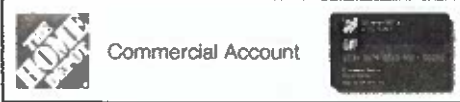


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 DEPT. xx - xxxxxx4382
 PO BOX 78047
 PHOENIX, AZ 85062-8047

PAYMENT PAGE

Commercial Account xxxx xxxx xx
 Statement Date 09/27/24

View, manage and pay your account online at
myhomedepotaccount.com

Invoices to Be Paid

IMPORTANT:

To ensure accurate posting of your payment, please indicate which invoices you are paying by checking the appropriate box below. To apply a credit to an invoice, write in the invoice number of the debit transaction that you would like to have applied to, in the "Invoice Number" column next to the credit. Please remit entire Payment Page(s) when sending payment.

CREDITS

Transaction Date	Invoice #	Original Invoice Amount	Credit Amount	Apply to Invoice	Invoice Number (Enter invoice number in which to apply credit)
04/01/24	5900004	-\$13.88	-\$13.88	<input type="checkbox"/>	#
09/11/24	2191603	-\$30.54	-\$30.54	<input type="checkbox"/>	#
09/19/24	4214108	-\$132.94	-\$132.94	<input type="checkbox"/>	#
09/24/24	9233633	-\$149.00	-\$149.00	<input type="checkbox"/>	#

CURRENT ACTIVITY

Transaction Date	Invoice #	Original Invoice Amount	Amount Due	Payment Due Date	Check if Paying	Payment Amount (if less than Amount Due)
08/30/24	4010917	\$65.94	\$65.94	10/31/24	<input type="checkbox"/>	\$
08/30/24	4024577	\$59.01	\$59.01	10/31/24	<input type="checkbox"/>	\$
08/30/24	4024578	\$281.67	\$281.67	10/31/24	<input type="checkbox"/>	\$
08/30/24	4974153	\$186.26	\$186.26	10/31/24	<input type="checkbox"/>	\$
09/05/24	8011375	\$37.00	\$37.00	11/30/24	<input type="checkbox"/>	\$
09/11/24	2011620	\$30.54	\$30.54	11/30/24	<input type="checkbox"/>	\$
09/11/24	2011621	\$92.23	\$92.23	11/30/24	<input type="checkbox"/>	\$
09/11/24	2020005	\$39.35	\$39.35	11/30/24	<input type="checkbox"/>	\$
09/12/24	1181227	\$71.29	\$71.29	11/30/24	<input type="checkbox"/>	\$
09/18/24	5020488	\$76.64	\$76.64	11/30/24	<input type="checkbox"/>	\$
09/19/24	4011962	\$26.70	\$26.70	11/30/24	<input type="checkbox"/>	\$
09/19/24	4011963	\$208.94	\$208.94	11/30/24	<input type="checkbox"/>	\$
09/19/24	4012039	\$1,691.26	\$1,691.26	11/30/24	<input type="checkbox"/>	\$
09/19/24	4014206	\$111.88	\$111.88	11/30/24	<input type="checkbox"/>	\$

continued on next page

Page 5 of 8



P.O. Box 790420
 St. Louis, MO 63179

Your Account Number is xxxx xxxx xxxx



Statement Date 09/27/24
 Account Balance \$11,949.22
 Check here if paying all invoices

Statement Enclosed

Amount Enclosed: \$

Please see reverse side to change your address.
 Make Checks Payable to ▼

NUECES COUNTY COMMUN
 101 S PADRE ISLAND DR
 78405-4102

HOME DEPOT CREDIT SERVICES
 DEPT. xx - xxxxxx
 PO BOX 78047
 PHOENIX, AZ 85062-8047

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CURRENT ACTIVITY, cont.

Transaction Date	Invoice #	Original Invoice Amount	Amount Due	Payment Due Date	Check If Paying	Payment Amount (if less than Amount Due)
09/24/24	9020708	\$438.61	\$438.61	11/30/24	<input type="checkbox"/>	\$
09/24/24	9024270	\$159.00	\$159.00	11/30/24	<input type="checkbox"/>	\$
09/24/24	9024271	\$19.97	\$19.97	11/30/24	<input type="checkbox"/>	\$
09/24/24	9989989	\$169.23	\$169.23	11/30/24	<input type="checkbox"/>	\$
09/26/24	7012448	\$38.16	\$38.16	11/30/24	<input type="checkbox"/>	\$

PREVIOUSLY BILLED OPEN ITEMS

Transaction Date	Invoice #	Original Invoice Amount	Amount Due	Payment Due Date	Check If Paying	Payment Amount (if less than Amount Due)
07/31/24	4021866	\$59.94	\$59.94	10/31/24	<input type="checkbox"/>	\$
08/01/24	3022236	\$154.85	\$154.85	10/31/24	<input type="checkbox"/>	\$
08/07/24	7022667	\$9.68	\$9.68	10/31/24	<input type="checkbox"/>	\$
08/07/24	7022668	\$128.92	\$128.92	10/31/24	<input type="checkbox"/>	\$
08/09/24	5010197	\$468.00	\$468.00	10/31/24	<input type="checkbox"/>	\$
08/09/24	5010198	\$233.82	\$233.82	10/31/24	<input type="checkbox"/>	\$
08/13/24	1010359	\$77.94	\$77.94	10/31/24	<input type="checkbox"/>	\$
08/13/24	1010360	\$749.00	\$749.00	10/31/24	<input type="checkbox"/>	\$
08/13/24	1010361	\$1,025.60	\$1,025.60	10/31/24	<input type="checkbox"/>	\$
08/13/24	1010387	\$730.27	\$730.27	10/31/24	<input type="checkbox"/>	\$
08/13/24	1023101	\$12.97	\$12.97	10/31/24	<input type="checkbox"/>	\$
08/13/24	1023102	\$42.97	\$42.97	10/31/24	<input type="checkbox"/>	\$
08/13/24	1023103	\$71.40	\$71.40	10/31/24	<input type="checkbox"/>	\$
08/13/24	1023104	\$46.85	\$46.85	10/31/24	<input type="checkbox"/>	\$
08/13/24	1972263	\$671.22	\$671.22	10/31/24	<input type="checkbox"/>	\$
08/14/24	10459	\$39.94	\$39.94	10/31/24	<input type="checkbox"/>	\$
08/15/24	9010489	\$36.98	\$36.98	10/31/24	<input type="checkbox"/>	\$
08/15/24	9010490	\$13.26	\$13.26	10/31/24	<input type="checkbox"/>	\$
08/15/24	9010537	\$1,498.00	\$1,498.00	10/31/24	<input type="checkbox"/>	\$
08/19/24	5010349	\$39.95	\$39.95	10/31/24	<input type="checkbox"/>	\$

continued on next page

Easily manage your contact information

It's important we have your current contact information, so if anything changes (including your email or mailing address or phone number), please do one of the following to easily update your information:

- You can update your contact information by logging into your online account via the URL located in the **Questions About Your Account** section on the front of your statement, or
- Call the phone number located in the **Questions About Your Account** section on the front of your statement

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MILLWORK VIRTUAL APRON

THE HOME DEPOT Pro

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PREVIOUSLY BILLED OPEN ITEMS, cont.

Transaction Date	Invoice #	Original Invoice Amount	Amount Due	Payment Due Date	Check If Paying	Payment Amount (if less than Amount Due)
08/19/24	5023609	\$1,160.81	\$1,160.81	10/31/24	<input type="checkbox"/>	\$
08/20/24	4022709	\$150.88	\$150.88	10/31/24	<input type="checkbox"/>	\$
08/20/24	4023667	\$99.00	\$99.00	10/31/24	<input type="checkbox"/>	\$
08/21/24	3531042	\$55.87	\$55.87	10/31/24	<input type="checkbox"/>	\$
08/21/24	3973053	\$577.00	\$577.00	10/31/24	<input type="checkbox"/>	\$
08/22/24	2023892	\$307.24	\$307.24	10/31/24	<input type="checkbox"/>	\$
08/23/24	1023960	\$9.54	\$9.54	10/31/24	<input type="checkbox"/>	\$

SAM'S CLUB DIRECT

COMMERCIAL
CREDIT

PAYMENT STUB

Page 1 of 2

Account: xxxx xxxxx Statement Date: 09/20/24 Page: 1 of 2

Account: xxxx xxxxx

NUECES COUNTY COMMUN
ATTN: ACCOUNTS PAYABLE
101 SOUTH PADRE ISLAND D
CORPUS CHRISTI, TX 78405-4102

PLEASE INDICATE ADDRESS CHANGES

NUECES COUNTY COMMUN
ATTN: ACCOUNTS PAYABLE
101 SOUTH PADRE ISLAND D
CORPUS CHRISTI, TX 78405-4102

PAYMENT ADDRESS

SAM'S CLUB DIRECT
P.O. BOX 669810
Dallas TX 75266-0956

Customer Service Online at www.samsclubcredit.com
This account is not registered.
The authentication code is: SHCEC246

DUE DATE: 10/08/24

Payments Received

09/10/24 0249069 (5202.70) PAYMENT RECEIVED - THANK YOU

Current Month's Invoices (Details Enclosed)

Date	Invoice	Original Amount	Due Date	Club	Reference
08/20/24	001905	169.50	10/08/24	8267	
08/20/24	001904	44.94	10/08/24	8267	
08/27/24	004185	147.08	10/08/24	8267	

Invoice	Date & Amount Due
Please Indicate by <input checked="" type="checkbox"/> Invoices Paid	
001905	<input type="checkbox"/> 08/20/24 169.50
001904	<input type="checkbox"/> 08/20/24 44.94
004185	<input type="checkbox"/> 08/27/24 147.08

Current Invoices:	\$361.52
Past Due Invoices:	\$0.00
Unapplied Payments & Credits:	\$0.00
Credit Line	\$41000.00

\$ Send payments to:
P.O. BOX 669810
Dallas TX 75266-0956

 For billing/general inquiries:
PO Box 166015
Altamonte Springs FL
32716-6015

 For Customer Service:
Call 1-800-362-6196

**PLEASE PAY THIS
AMOUNT
\$361.52
DUE BY 10/08/24**

**PLEASE RETURN THIS STUB WITH
YOUR PAYMENT**

AMOUNT ENCLOSED \$ _____

Retain left hand portion for your records, send right hand portion noting items paid by a with your payment. If not sending stub, note account number, invoice number and amounts being paid on your check.

Purchases, returns and payments made just prior to the statement date may not appear until next month's statement. Payments received at the address indicated above by 5 pm will be credited as of the date received. If payment is made at a location other than such address, credit may be delayed.

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-Continue-

SAM'S CLUB DIRECT

COMMERCIAL
CREDIT

Account: xxxxx xxxxx Statement Date: 09/20/24 Page: 2 of 2

SAM'S CLUB DIRECT P.O. BOX 669810 Dallas TX 75266-0956					
NUECES COUNTY COMMUN Account : xxxxx xxxxx Club/Name: 8267			Date of Sale: 08/20/24 Invoice: 001904 P.O.: Buyer: Jeannine Johnson		
S.K.U.	DESCRIPTION	QUANTITY	UNIT	PRICE	EXT. PRICE
052185456	POWERADE ZERO	3.00	EA	14.98	44.94
Subtotal: 44.94		Tax: 0.00		Balance Due: 44.94	

SAM'S CLUB DIRECT P.O. BOX 669810 Dallas TX 75266-0956					
NUECES COUNTY COMMUN Account : xxxxx xxxxx Club/Name: 8267			Date of Sale: 08/20/24 Invoice: 001905 P.O.: Buyer: Jeannine Johnson		
S.K.U.	DESCRIPTION	QUANTITY	UNIT	PRICE	EXT. PRICE
053262120	PURE LIFE	19.00	EA	4.98	94.62
055245099	MM SAT PAPER TOWELS	1.00	EA	19.98	19.98
380115210	MM DISINFECT WIPES	5.00	EA	10.98	54.90
Subtotal: 169.50		Tax: 0.00		Balance Due: 169.50	

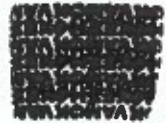
SAM'S CLUB DIRECT P.O. BOX 669810 Dallas TX 75266-0956					
NUECES COUNTY COMMUN Account : xxxxx xxxxx Club/Name: 8267			Date of Sale: 08/27/24 Invoice: 004185 P.O.: Buyer: Jeannine Johnson		
S.K.U.	DESCRIPTION	QUANTITY	UNIT	PRICE	EXT. PRICE
002899926	GATORADE VARIETY	6.00	EA	17.88	107.28
030089094	MM PURIFIED WATER	10.00	EA	3.98	39.80
Subtotal: 147.08		Tax: 0.00		Balance Due: 147.08	



Capital One
 PO BOX 60506
 CITY OF INDUSTRY, CA 91716-0506



Credit Account #
 Statement Date
 Statement #



CREDITS & ADJUSTMENTS	CURRENT	PAST DUE			ACCOUNT BALANCE
		1-59 DAYS	60-89 DAYS	90+ DAYS	
\$0.00	\$3,187.09	\$2,520.46	\$0.00	\$0.00	\$5,707.55

OPEN ITEMS

PO #	Job Code	Invoice #	Purchase Location	Trans Date	Due Date	Trans Total	Balance Due
			WM SUPERCENTER #1484 1484 CORPUS CHRISTI TX	08/08/24	09/13/24	\$789.55	\$789.55
			WM SUPERCENTER #490 490 CORPUS CHRISTI TX	08/16/24	09/13/24	\$848.05	\$848.05
			WM SUPERCENTER #5898 5898 CORPUS CHRISTI TX	08/16/24	09/13/24	\$203.28	\$203.28
			WM SUPERCENTER #470 470 CORPUS CHRISTI TX	08/16/24	09/13/24	\$679.58	\$679.58
			WM SUPERCENTER #470 470 CORPUS CHRISTI TX	08/30/24	10/14/24	\$323.20	\$323.20
			WM SUPERCENTER #470 470 CORPUS CHRISTI TX	09/04/24	10/14/24	\$28.88	\$28.88
			WM SUPERCENTER #470 470 CORPUS CHRISTI TX	09/10/24	10/14/24	\$10.82	\$10.82
			WM SUPERCENTER #470 470 CORPUS CHRISTI TX	09/18/24	10/14/24	\$1,616.75	\$1,616.75
			WM SUPERCENTER #1484 1484 CORPUS CHRISTI TX	09/18/24	10/14/24	\$1,207.44	\$1,207.44
Account Balance							\$5,707.55

PURCHASES

PO #	Job Code	Invoice #	Purchase Location	Trans Date	Due Date	Trans Total	Balance Due
			WM SUPERCENTER #470 470 CORPUS CHRISTI TX	08/30/24	10/14/24	\$323.20	\$323.20
			WM SUPERCENTER #470 470 CORPUS CHRISTI TX	09/04/24	10/14/24	\$28.88	\$28.88
			WM SUPERCENTER #470 470 CORPUS CHRISTI TX	09/10/24	10/14/24	\$10.82	\$10.82
			WM SUPERCENTER #470 470 CORPUS CHRISTI TX	09/18/24	10/14/24	\$1,616.75	\$1,616.75
			WM SUPERCENTER #1484 1484 CORPUS CHRISTI TX	09/18/24	10/14/24	\$1,207.44	\$1,207.44
Total Purchases						\$3,187.09	

OTHER CHARGES AND CREDITS

Description	Trans Date	Due Date	Trans Total	Balance Due
No other charges and credits in current period.				

PAYMENTS

Date	Payment Number	Amount
No payments in current period.		



Capital One
 PO BOX 60506
 CITY OF INDUSTRY, CA 91716-0506



Credit Account #
 Statement Date
 Statement #



PO #	INVOICE #	REF	JOB CODE	
TERMS Standard	INVOICE DATE 08/30/24	DUE DATE 10/14/24		
SOLD TO	SHIP TO	PURCHASED AT	INVOICE TOTAL	
CORPORATE CARD NUECES COUNTY COMM ACT AGE 101 S PADRE ISLAND DR CORPUS CHRISTI, TX 78405-4102		WM SUPERCENTER #470 470 CORPUS CHRISTI TX	\$323.20	
SKU	DESCRIPTION	\$/UNIT	UNITS	TOTAL
0176650150	1 GALLON DISTILLED	\$1.26	12.0	\$15.12
0079118884	ENFAMIL GENTLEASE POWDER	\$21.52	10.0	\$215.20
0090204981	MAM MEDIUM FLOW 2PK NIPPL	\$3.98	2.0	\$7.96
0251738018	MUN 2PK 9OZ BITEPROOF SIP	\$7.97	2.0	\$15.94
0253418481	PARENTS CHOICE 6PK SOFT S	\$2.56	2.0	\$5.12
0093229656	REPLACEMENT NIPPLES	\$1.96	2.0	\$3.92
0047708141	SIMILAC SENSITIVE SOY 12.	\$19.98	3.0	\$59.94
			SUBTOTAL	\$323.20
			TAX	\$0.00
			TOTAL	\$323.20

PO #	INVOICE #	REF	JOB CODE	
TERMS Standard	INVOICE DATE 09/04/24	DUE DATE 10/14/24		
SOLD TO	SHIP TO	PURCHASED AT	INVOICE TOTAL	
CORPORATE CARD NUECES COUNTY COMM ACT AGE 101 S PADRE ISLAND DR CORPUS CHRISTI, TX 78405-4102		WM SUPERCENTER #470 470 CORPUS CHRISTI TX	\$28.88	
SKU	DESCRIPTION	\$/UNIT	UNITS	TOTAL
0352957261	RX EXPFIT BEAM 22-2	\$14.44	2.0	\$28.88
			SUBTOTAL	\$28.88
			TAX	\$0.00
			TOTAL	\$28.88



Capital One
PO BOX 60506
CITY OF INDUSTRY, CA 91716-0506



Credit Account #
Statement Date
Statement #



PO #	INVOICE #	REF	JOB CODE	
TERMS Standard	INVOICE DATE 09/10/24	DUE DATE 10/14/24		
SOLD TO	SHIP TO	PURCHASED AT	INVOICE TOTAL	
CORPORATE CARD NUECES COUNTY COMM ACT AGE 101 S PADRE ISLAND DR CORPUS CHRISTI, TX 78405-4102		WM SUPERCENTER #470 470 CORPUS CHRISTI TX	\$10.82	
SKU	DESCRIPTION	\$/UNIT	UNITS	TOTAL
0055754972	CATCHMASTER HEAVY DUTY RA	\$3.43	2.0	\$6.86
0372298700	VICTOR 2PK WOODEN MOUSE T	\$1.98	2.0	\$3.96
			SUBTOTAL	\$10.82
			TAX	\$0.00
			TOTAL	\$10.82

PO #	INVOICE #	REF	JOB CODE	
TERMS Standard	INVOICE DATE 09/18/24	DUE DATE 10/14/24		
SOLD TO	SHIP TO	PURCHASED AT	INVOICE TOTAL	
CORPORATE CARD NUECES COUNTY COMM ACT AGE 101 S PADRE ISLAND DR CORPUS CHRISTI, TX 78405-4102		WM SUPERCENTER #470 470 CORPUS CHRISTI TX	\$1,616.75	
SKU	DESCRIPTION	\$/UNIT	UNITS	TOTAL
0047590661	ENFAMIL A.R. LIPIL POWDER	\$23.88	6.0	\$143.28
0079118884	ENFAMIL GENTLEASE POWDER	\$21.52	22.0	\$473.44
0138806359	ENFAMIL INFANT NEUROPRO 2	\$46.87	5.0	\$234.35
0063908532	ENFAMIL NUTRAMIGEN ENFLOR	\$37.84	9.0	\$340.56
0079303585	GERBER 2ND CHICKEN & RICE	\$1.88	8.0	\$15.04
0363757285	MERCHANDISE	\$4.88	3.0	\$14.64
0044848035	NEOSURE ADVANCE 13.1 OZ P	\$28.48	5.0	\$142.40
0046301038	SIMILAC EXPERT CARE ALIME	\$14.38	6.0	\$86.28
0047708141	SIMILAC SENSITIVE SOY 12.	\$19.98	7.0	\$139.86
0233000768	VEG CHEDDAR SLICES	\$5.38	5.0	\$26.90
			SUBTOTAL	\$1,616.75
			TAX	\$0.00
			TOTAL	\$1,616.75



Capital One
 PO BOX 60506
 CITY OF INDUSTRY, CA 91716-0506



Credit Account #
 Statement Date
 Statement #



PO #	INVOICE #	REF	JOB CODE	
TERMS Standard	INVOICE DATE 09/18/24	DUE DATE 10/14/24		
SOLD TO	SHIP TO	PURCHASED AT	INVOICE TOTAL	
CORPORATE CARD NUECES COUNTY COMM ACT AGE 101 S PADRE ISLAND DR CORPUS CHRISTI, TX 78405-4102		WM SUPERCENTER #1494 1494 CORPUS CHRISTI TX	\$1,207.44	
SKU	DESCRIPTION	\$/UNIT	UNITS	TOTAL
0233537942	ABSOLUTELY GLUTEN FREE FL	\$4.52	2.0	\$9.04
0370804703	DAIYA DAIRY FREE ALFREDO	\$5.97	3.0	\$17.91
0253231069	DARING ORIGINAL	\$4.98	3.0	\$14.94
0079118884	ENFAMIL GENTLEASE POWDER	\$21.52	24.0	\$516.48
0222410811	GARDEIN 7 GRAIN CRISPY CH	\$4.92	3.0	\$14.76
0222410813	GARDEIN BEEFLESS GROUND	\$4.92	3.0	\$14.76
0256487304	GARDEIN FISHLESS FILET	\$4.92	1.0	\$4.92
0251904676	GF ARTISAN WHITE BREAD SC	\$5.96	5.0	\$29.80
0372207385	JOVIAL DAIRY FREE VEGAN M	\$3.98	6.0	\$23.88
0235360678	MERCHANDISE	\$4.48	4.0	\$17.92
0352746744	MERCHANDISE	\$35.48	10.0	\$354.80
0363700005	MERCHANDISE	\$4.93	1.0	\$4.93
0373265250	MERCHANDISE	\$3.94	2.0	\$7.88
0380132087	MERCHANDISE	\$5.24	2.0	\$10.48
0380132088	MERCHANDISE	\$5.24	8.0	\$41.92
0381805072	MERCHANDISE	\$4.98	1.0	\$4.98
0198623026	PLANET OAT ORIGINAL OATMI	\$3.38	6.0	\$20.28
0163166253	SIETE ALMOND FLOUR TORTIL	\$7.96	2.0	\$15.92
0106616637	SILK ALMOND VANILLA 5.3OZ	\$1.52	10.0	\$15.20
0106616631	SILK SOY VANILLA 5.3OZ	\$1.52	6.0	\$9.12
0046301038	SIMILAC EXPERT CARE ALIME	\$14.38	4.0	\$57.52
			SUBTOTAL	\$1,207.44
			TAX	\$0.00
			TOTAL	\$1,207.44

Nueces County Community Action Agency
Statement of Financial Position
As of 9/30/2024

	<u>Current Year Balance</u>
Current Assets	
Cash and Cash Equivalents	1,490,767.16
Accounts Receivable	
Grants Receivable	(149,719.45)
Other	(15,632.00)
Total Accounts Receivable	(165,351.45)
Other Assets	
Temp MIP	(84,282.90)
	286,766.06
Total Current Assets	1,527,898.87
Noncurrent Assets	
Loans Receivable	
	(721,049.18)
Property Held for Resale	
	13,272.81
Property Held For Resale, Restricted	
	276,000.00
Property and Equipment	
	3,181,064.09
Operating Lease - Right of Use	
	158,384.00
Accumulated Depreciation	
	(1,215,051.40)
Accumulated Amortization	
	(72,402.00)
Total Noncurrent Assets	1,620,218.32
ASSETS	3,148,117.19
Current Liabilities	
Accounts Payable and Accrued Liabilities	
	(703,898.53)
Operating Lease Liability, Current	
	80,669.00
Finance Lease Liability, Current Portion	
	72,470.00
Temp MIP	
	286,766.06
Total Current Liabilities	(263,993.47)
Noncurrent Liabilities	
Loans Payable	
	(721,049.18)
City of CC Chodo Note	
	953,610.23
Accumulated Comp Absences	
	259,723.65
Operating Lease Liability, NC	
	77,715.00

Nueces County Community Action Agency
Statement of Financial Position
As of 9/30/2024

	<u>Current Year Balance</u>
Finance Lease Liability, NC	70,834.00
Total Noncurrent Liabilities	640,833.70
Net Assets	
Unrestricted Assets	2,696,297.64
Temporarily Restricted Assets	1,029,795.67
Permanently Restricted - Property & Equipment	(954,816.35)
Total Net Assets	2,771,276.96
LIABILITIES AND NET ASSETS	3,148,117.19

Nueces County Community Action Agency
Statement of Activities
From 9/1/2024 Through 9/30/2024

	<u>Program Services</u>	<u>Supporting Services</u>	<u>Total</u>
Support			
Federal Awards	275,839.44	0.00	275,839.44
Other	0.00	19,470.51	19,470.51
Total Support	<u>275,839.44</u>	<u>19,470.51</u>	<u>295,309.95</u>
Expenditures			
Salaries	203,338.07	0.00	203,338.07
Fringe Benefits	45,045.44	0.00	45,045.44
Travel	2,223.38	0.00	2,223.38
Program Support	1,050,880.15	373.97	1,051,254.12
Total Expenditures	<u>1,301,487.04</u>	<u>373.97</u>	<u>1,301,861.01</u>
Increase (Decrease In Net Assets)	<u>(1,025,647.60)</u>	<u>19,096.54</u>	<u>(1,006,551.06)</u>

Civil Rights Training is Moving



Effective May 15, 2022: Civil Rights training will be hosted through the Institute of Child Nutrition website.



[TheICN.org](https://theicn.org)

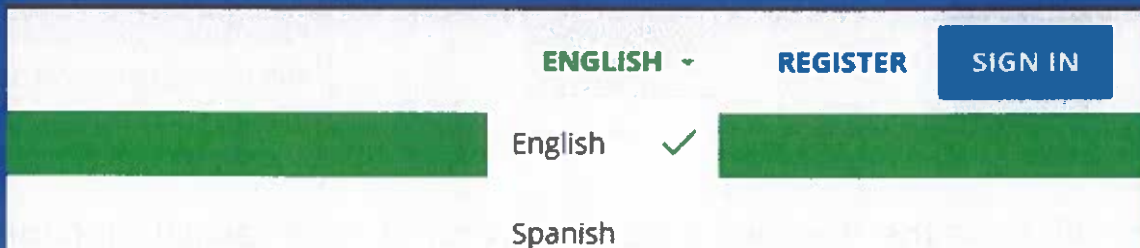
ICN Helpdesk: 800-321-3054

helpdesk@theicn.org

To enroll/register a new user:

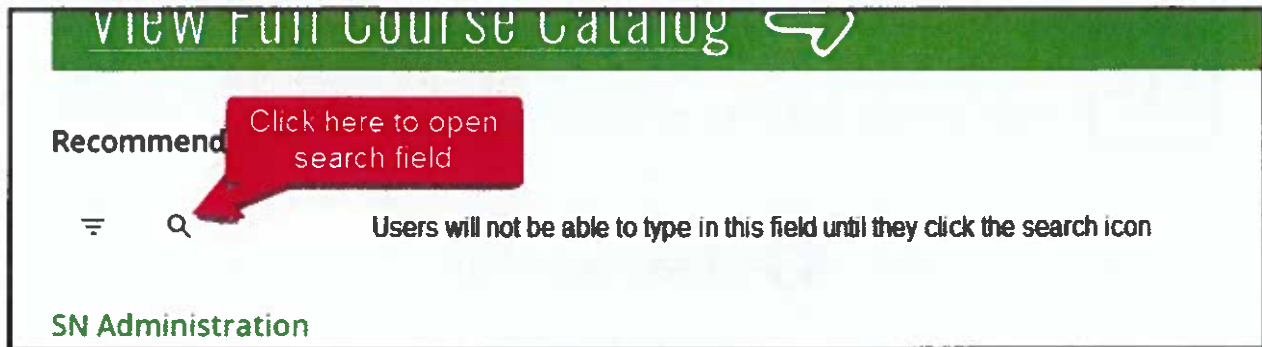
<https://theicn.docebosaaS.com/pages/40/school-nutrition-dashboard>

*English is the default language for the website. Select Spanish from the drop-down menu found in the upper right-hand corner:



1. Click "Enroll Now" to start a course.
2. There will be 2 pages asking for information regarding the program(s) and organization you work with.
3. As soon as registration is complete, you will have access to the entire ICN training library.
4. Use the search feature to find: *Civil Rights in Child Nutrition Programs* or *Derechos Civiles en los Programas de Nutrición Infantil* (English version and Spanish version).

Helpful Tips:



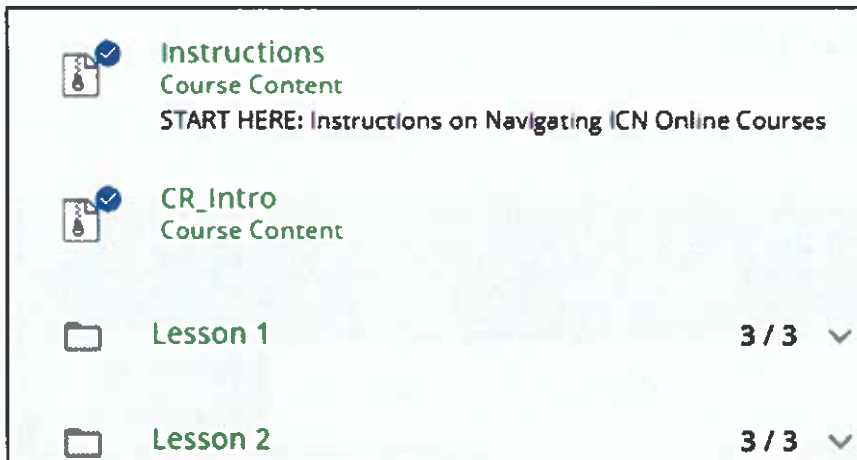
VIEW FULL COURSE CATALOG

Recommend

Click here to open search field

Users will not be able to type in this field until they click the search icon

SN Administration



- Instructions Course Content
START HERE: Instructions on Navigating ICN Online Courses
- CR_Intro Course Content
- Lesson 1 3 / 3
- Lesson 2 3 / 3

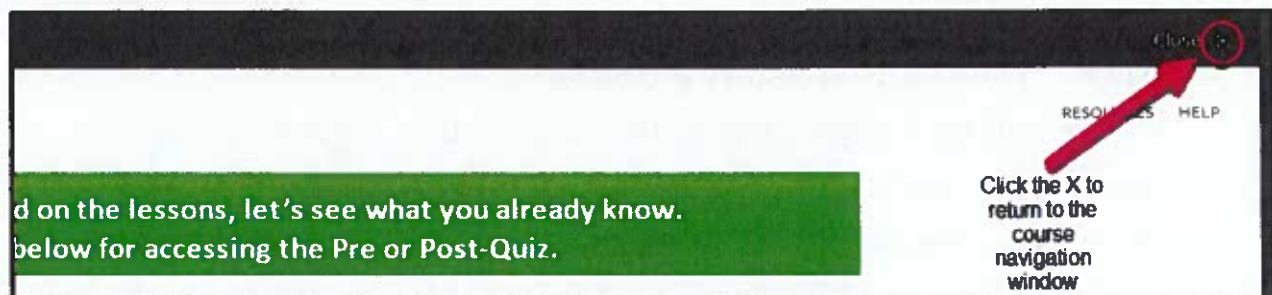
There are 3 Lessons with 3 sections each:

Pre-Quiz – users can review their score and answers to identify areas to focus on in the lesson

Lesson – reviews the materials covered in the Pre-Quiz explaining how they relate to Civil Rights

Post-Quiz - Taken after the lesson and the score is recorded to count toward course completion

Users will close the “Lesson” window to return to the navigation panel for assessments:



Click the X to return to the course navigation window

Click on the lessons, let's see what you already know. below for accessing the Pre or Post-Quiz.

After completing the course, users will take a short survey and receive a message regarding completion of the course and a certificate that should be retained as evidence of completion.

Reminders:

- TDA does not own or control the website or training module – if users experience technical difficulties with the functionality of the website or training modules, they should direct their concerns to ICN (**Helpdesk: 800-321-3054 Email: helpdesk@theicn.org**)
- If a caller requests multiple certificates: managers/supervisors/trainers may use the training to facilitate training multiple people and document the attendance. Documentation should include data found in the Continuing Education/Training Tracking Record found on SquareMeals Forms Database ([form](#))



Civil Rights in Child
Nutrition Programs

EN | 1h 00m

★ 5.0

 E-Learning



Derechos Civiles en los
Programas de Nutrición
Infantil

ES | 1h 00m

★ 5.0

 E-Learning



Click on either version to be taken
directly to the training modules

Nueces County Community Action Agency



Mission Statement

NCCAA works with partners to apply comprehensive strategies to eliminate the causes of poverty for people of Nueces County.

The Promise of Community Action

Community Action changes people's lives, embodies the spirit of hope, improves communities, and makes America a better place to live. We care about the entire community, and we are dedicated to helping people help themselves and each other.

NCCAA Pledge

We promise to provide you with courtesy, dignity, respect and confidentiality in the delivery of service.

CSBG Organizational Standard 4.1 – The governing board has reviewed the organization's mission statement within the past 5 years and assured that: 1. The mission statement addresses poverty; and 2. The organization's programs and services are in alignment with the mission.

Board Member (Print Name): **SAMPLE**

Signature & Date: **SAMPLE**

Board of Directors
Acknowledgment of Receipt of the
NCCAA By-Laws & Election Code

CSBG Organizational Standard 5.4

The organization documents that each governing board member has received a copy of the bylaws within the past 2 years.

I certify that I have received a copy of the Nueces County Community Action Agency By-Laws & Election Code.

<u>Board Member (Print Name):</u>	SAMPLE
<u>Signature & Date:</u>	SAMPLE

Board of Directors

Disclosure of Conflict of Interest

CSBG Organizational Standard 5.6

Each governing board member has a signed conflict of interest policy within the past 2 years.

Nueces County Community Action Agency – ByLaws & Election Code

Section 4.07. Conflicts of Interest

- A. No person shall be eligible to be a member of the Board of Directors in the following circumstances:
1. He/She is an officer or an employee of any organization receiving funds under contract with the Corporation;
 2. He/She is an employee of the Corporation, or other corporation funding source; or
 3. His/Her membership violates any conflict of interest, policy, rule, procedure or regulation of funding source.
- B. No Federal employee may serve on the Board of Directors in a capacity which will require him/her to represent the Corporation in its dealing with any other Federal Agency.
- C. No member of the Board of Directors or employee of the Corporation (including the immediate family of such member or employee) shall be eligible to participate in the programs or projects of the Corporation if:
1. It would violate any provision of these By-Laws;
 2. It would violate any policy, rule, procedure, or regulation of the applicable funding source; or,
 3. Such eligibility is in no way due to his or her status with the Corporation.

I certify that I have read and understand Section 4.07 of the Nueces County Community Action Agency By-Laws & Election Code and that I have not knowingly withheld disclosure of any information.

Board Member (Print Name):

SAMPLE

Signature & Date:

SAMPLE

Board Member CODE OF ETHICS

As a member of this board I will:

1. Represent the interests of all people served by this organization, and not favor special interests inside or outside of this nonprofit.
2. Not use my service on this board for my own personal advantage or for the advantage of my friends or supporters.
3. Keep confidential information confidential.
4. Approach all board issues with an open mind; prepare to make the best decisions for everyone involved.
5. Do nothing to violate the trust of those who elected or appointed me to the board of those we serve.
6. Focus my efforts on the mission of the nonprofit and not on my personal goals.
7. Never exercise authority as a Board Member except when acting in a meeting with the full board or as I am delegated by the board.

SAMPLE

Board Member Signature

Date

BOARD MEMBER INFORMATION

Each board member **MUST** complete this form:

As a board member of a designated Community Housing Development Organization (CHDO), please provide the following information.

Name of Organization: Nueces County Community Action Agency

Board Member: _____

Home Address: _____

Phone #: _____ E-mail: _____

Occupation: _____

Business Address: _____

Please check any of the following that apply to you:

- () I am a resident of a low-income neighborhood. (This does not mean that you must be a low income person only that your residence is in a low-income neighborhood.)
- () I am a low-income resident of the community. (Community can mean neighborhood, the city, county, or metropolitan area.)
- () I am an elected representative of a low-income neighborhood organization. (A low-income neighborhood organization is an organization composed primarily of residents of a low-income neighborhood. Examples are: block groups, town watch organizations, civic associations, neighborhood church groups, etc.)
- () I am a representative of the public sector. (A public sector representative is any elected public official, any appointed public official, any public/government employee of a public agency or department, or any individual who is appointed by a public official to serve on a CHDO board.)

I certify that the information is correct as of the date indicated below.

SAMPLE

Board Member Signature

Date

(Invalid if not signed by Board Member)

LOW-INCOME SELF CERTIFICATION
 Community Housing Development Organization Board of Directors
 Self-Certification of Household Income

Please complete a form for each Board Member serving in the capacity of a low-income resident.

Name of Organization: Nueces County Community Action Agency

INCOME ELIGIBILITY AFFIDAVIT	CHDO BOARD MEMBER CERTIFICATION (this section for CHDO use only)
<p>Board Member Name (Please Print)</p> <hr/> <p style="text-align: center;">First Name Last Name</p> <hr/> <p>Names of all household members Ages</p> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <p>Gross Annual Income of all household members 18 years of age or older.</p> <p>Name: _____ Gross Annual Income \$ _____</p> <p>Name: _____ Gross Annual Income \$ _____</p> <p>Name: _____ Gross Annual Income \$ _____</p> <p>Name: _____ Gross Annual Income \$ _____</p> <p>NOTE: Gross Annual income is annual income before taxes paid from salaries, wages, social security, retirement funds and pensions.</p> <p>Falsifying or intentionally withholding information of any part of this affidavit will be reported to the U.S. Department of Housing and Urban Development (HUD).</p> <p>SAMPLE</p> <p>Board Member Signature <i>(invalid if not signed by Board Member)</i></p> <p>DATE _____</p>	<p>Board Member: _____</p> <p>Address: _____ _____</p> <p>Family Size: _____</p> <p>Total Gross Salary of household members: \$ _____</p> <p>HUD Household Income Limits: \$ _____</p> <p>Income Limits Effective: _____</p> <p>Meets Eligibility: <input type="checkbox"/> YES <input type="checkbox"/> NO</p> <p>Notes: _____ _____ _____</p> <p>Certified By: _____</p> <p>_____ City of Corpus Christi Date CHDO Director</p>

GOVERNING BODY MEMBER

Name of Organization: Nueces County Community Action Agency

Name of Governing Body Member: SAMPLE

Home Street Address: _____
(If different from mailing
Address provided in TX-UNPS) _____

Relationship with any other member or employee of the organization; and compensation, if any, that you receive for services provided to the organization:

Written Declaration:

As a member of the governing body of this organization, I am aware of the organization's responsibilities and liabilities associated with participation in the CACFP as detailed in the Code of Federal Regulations, Texas Administrative Code, CACFP Handbooks and any additional instruction or guidance issued by the Texas Department of Agriculture.

Signature of Governing Body Member:

_____ SAMPLE _____

Date of Signature: _____

Board Member Name - SAMPLE

NCCAA Board of Directors 2024- 2025 – Child Adult Care Food Program

Please complete the following information.

CACFP Information	
1. Name	
2. Occupation	
3. Date of Birth	
4. Email Address	
5. Phone	
6. Current Employer	
7. Employer Address	
8. Employer Address	
9. Employer City	
10. Employer State	
11. Home Address	
12. Home Address	
13. City	
14. State & Zip	
15. Board Member Type	
16. Length of Time on Board Start Date End Date	___ years October 1 September 30
17. Is this member related to other board members or staff? If yes, Name & Position held.	

NUECES COUNTY COMMUNITY ACTION AGENCY

Board of Directors

2024 – 2025

REPRESENTATIVE OF PUBLIC SECTOR	REPRESENTATIVE OF LOW-INCOME SECTOR	REPRESENTATIVE OF PRIVATE SECTOR
<p>Vic Medina 1802 Brazos Dr. Corpus Christi, TX 78412 Cell: 361-658-2910 State Representative Dist.32 Todd Hunter nolongputters@gmail.com</p>	<p>Aminta Garcia P.O. Box 65 Banquete, TX 78339 361-480-2205 Banquete Neighborhood Council garciaaminta35@yahoo.com</p>	<p>Dr. Nicholas L. Adame P.O. Box 270113 Corpus Christi, TX 78427 Cell: 361-445-8720 Work: 361-888-4518 LULAC Council #1 dmickadame@gmail.com</p>
<p>Aidee Hernandez 7017 Hannah Circle Corpus Christi, TX 78413 Cell: 361-425-9526 County Commissioner Pct. 2 (Joe A. Gonzalez) ayd.razo@gmail.com</p>	<p>Jean Gaskins 226 Mohawk Corpus Christi, TX 78405 361-883-1655 Austin/Zavala Neighborhood Council</p>	<p>VACANT Representative of Private Sector Attorney</p>
<p>Priscilla Quintanilla 900 Perkins St. Robstown, TX, 78380 Cell: 361-726-8628 Work: 361-387-1151 County Commissioner Pct. 3 (John Marez) priscilla.quintanilla@nuecesco.com</p>	<p>Maria Pacheco 477 Cenizo Drive Robstown, TX 78380 361-236-8150 United Council of Robstown mariasandovalpacheco@gmail.com</p>	<p>VACANT Representative of Private Sector</p>
<p>VACANT Representative of Public Sector State Representative Dist.34 Abel Herrero</p>	<p>Jennifer Garcia 4629 Arlene Dr. Corpus Christi, TX 78411 361-742-5312 Birth-to-Five Head Start Policy Council jennalee5908@gmail.com</p>	<p>VACANT Representative of Private Sector</p>

CHAIRPERSON = Vic Medina
VICE CHAIRPERSON = Dr. Nicholas Adame
SECRETARY = Priscilla Quintanilla
TREASURER = Aidee Hernandez
PARLIMENTARIAN = Jennifer Garcia